

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES

**DATE: AUGUST 11, 2022**

**PHONE: 810-659-0800**

**WEB PAGE: <http://flushingtownship.com>**

**TIME: 7:00 P.M.**

**FAX: 810-659-4212**

**ADMINISTRATION:**

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

**TRUSTEES:**

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

**TOWNSHIP ATTORNEY:**

MATTHEW S. MCKONE PLLC

6258 W. Pierson Road

Flushing, MI 48433

810-410-4204

- I. **MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. **ROLL CALL:** Thorsby, Meinburg, Peck, Bain, Minarik, Westenbarger and Willette. Attorney Matt McKone was also present.

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** Thirteen (13)

**APPROVAL OF AMENDED AGENDA FOR AUGUST 11, 2022**

**TREASURER PECK MOVED**, supported by Trustee Willette to approve the amended agenda for August 11, 2022.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF JULY 14, 2022**

**TRUSTEE WESTENBARGER MOVED**, supported by Clerk Meinburg to approve the minutes of the July 14, 2022 Board Meeting.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF PAYMENT OF BILLS**

**TREASURER PECK MOVED**, supported by Trustee Willette to approve the payment of bills as presented.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Meinburg, Peck, Bain, Minarik, Westenbarger, Willette and Thorsby

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

**III. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS:** 7:03 P.M.

No comments made.

**CLOSED FOR PUBLIC COMMENTS:** 7:04 P.M.

**IV. UNFINISHED BUSINESS:**

None

**V. NEW BUSINESS:**

1. Second Reading of ORDINANCE NO. 22-04 AN ORDINANCE TO EXTEND AN EMERGENCY TEMPORARY MORATORIUM ON ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR COMMERCIAL SOLAR ENERGY COLLECTOR SYSTEMS INSTALLATIONS REGULATED BY CHARTER TOWNSHIP OF FLUSHING SOLAR ENERGY ZONING ORDINANCE PROVISIONS.

**TREASURER PECK MOVED**, supported by Trustee Minarik to approve the Second Reading of ORDINANCE 22-04 AN ORDINANCE TO EXTEND AN EMERGENCY TEMPORARY MORATORIUM ON ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR COMMERCIAL SOLAR ENERGY COLLECTOR SYSTEMS INSTALLATIONS REGULATED BY CHARTER TOWNSHIP OF FLUSHING SOLAR ENERGY ZONING ORDINANCE PROVISIONS.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Bain, Minarik, Westenbarger, Willette, Thorsby and Meinburg

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

2. Rose Pesticide 6-month report.

A representative from Rose Pesticide was present and gave a brief update on the mosquito abatement program.

3. Discussion of the MERS COLA BRIDGE TO ZERO and possible motion.

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve the MERS COLA BRIDGE TO ZERO agreement.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Bain, Minarik, Westenbarger, Willette, Thorsby, Meinburg and Peck

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

4. Motion to approve quarterly budgets ending March 31, 2022 and June 30, 2022.

**CLERK MEINBURG MOVED**, supported by Trustee Westenbarger to approve the quarterly budget ending March 31, 2022.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Minarik, Westenbarger, Willette, Thorsby, Meinburg, Peck and Bain

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

**TREASURER PECK MOVED**, supported by Trustee Westenbarger to approve the quarterly budget ending June 30, 2022.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Westenbarger, Willette, Thorsby, Meinburg, Peck, Bain and Minarik

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

5. Motion to approve additional fee for piping from Weinstein Electric for generator installation.

**TRUSTEE WESTENBARGER**, supported by Trustee Willette to approve additional fee of \$9,900 for piping from Weinstein Electric for generator installation.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Willette, Thorsby, Meinburg, Peck, Bain, Minarik and Westenbarger

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

6. Motion to approve estimate from Rose Pesticide for bat control at the Flushing Township Nature Park.

**CLERK MEINBURG MOVED**, supported by Trustee Willette to approve estimate of \$2995 from Rose Pesticide for bat control at the Flushing Township Nature Park.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Meinburg, Peck, Bain, Minarik, Westenbarger and Willette

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

7. Motion to approve the use of ARPA funds to hire Fifer Investigations to conduct background checks on prospective police chief applicants.

**TREASURER PECK MOVED**, supported by Trustee Bain to approve the use of ARPA funds to hire Fifer Investigations to conduct background checks on 3 prospective police chief applicants at the cost of \$1200 each.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Meinburg, Peck, Bain, Minarik, Westenbarger, Willette and Thorsby

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

8. Motion to approve the use of funds from the Building Department for monetary compensation to North Flushing Baptist Church for the use of their facility for 3 meetings and compensation to Bob Ramsey for his time and effort.

**TRUSTEE WESTENBARGER MOVED**, supported by Clerk Meinburg to approve the use of funds from the Building Department for monetary compensation to North Flushing Baptist Church for the use of their facility for 3 meetings in the amount of \$400 and compensation to Bob Ramsey for his time and effort in the amount of \$100.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Bain, Minarik, Westenbarger, Willette, Thorsby and Meinburg

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

## VI. REPORTS:

1. Supervisor's Report – Supervisor  
 Monthly Building Report  
 Monthly Code Enforcement Report  
 Fire Department Report

Supervisor Thorsby began by reporting that the new website is scheduled to go live this weekend, so he would like current photos and bios of all the trustees to update that portion of the website. Supervisor Thorsby also reported that in lieu of Chief Bolin's retirement, the City of Flushing contacted the Township to explore a possible agreement to share resources for police supervision. No decision has been made. There will be another meeting next week for further discussion. Lastly, Supervisor Thorsby stated that the workload at the Township office has increased greatly. Would like to look at possible options for use of wasted space making it more efficient and effective.

2. Clerk's Report – Clerk

Clerk Meinburg reported that the election went really well with 28% participation of the voter population. She recognized and expressed her sincere gratitude to everyone who helped in making this election a success including Brook Terryah, Cathy Velat, Chris Andrews, Tammy Davis, Norm and Kim Goddard, Flushing Township Police Department, Mandy Hemingway, and many others including all of the election inspectors who worked in the precincts.

3. Treasurer's Report – Treasurer  
 Water Report  
 Financial Report July 2022

Treasurer Peck gave a brief water report. Treasurer Peck gave recognition to Clerk Meinburg for her willingness to go above and beyond to help her fellow clerks. The training of election inspectors for this election fell solely on the shoulders of the clerks, as there was no one at the county level to lend any support in training. Clerk Meinburg and a few other clerks of the county took it upon themselves to make sure that every single election inspector working this election in Genesee County received the training they needed. Treasurer Peck commended her for doing a wonderful job.

4. Flushing Township Police Department – Chief Bolin

Chief Bolin thanked the Board for their generosity and support over the years, stating this will be his last official meeting and turned it over to Sergeant Hough. Sergeant Hough congratulated Chief Bolin and wished him a happy, well-deserved retirement. Sergeant Hough gave statistics from the Police Department for July 2022.

**VII. PUBLIC COMMENTS**

**OPEN FOR PUBLIC COMMENTS: 7:59 P.M.**

No comments made.

**CLOSED FOR PUBLIC COMMENTS: 8:00 P.M.**

**VIII. BOARD COMMENTS:**

Trustee Bain stated a recurring issue with a power outage, and he would like a letter sent to Consumers Energy to hold them accountable for maintaining power.

Trustee Westenbarger thanked Chief Bolin for everything he has done for the Township and wished him a long and happy retirement.

Trustee Minarik inquired about an anonymous letter received by the trustees containing a complaint. The complaint was resolved by the Code Enforcement Officer who talked to the property owner and determined the allegations were unfounded.

Trustee Willette reported the Senior Center had their July meeting and the new mural was scheduled to be going up on the side of the building next week. The total cost of the mural was funded 50% by a grant and donations covered the rest.

**IX. NEXT REGULAR MEETING: September 8, 2022**

**X. ADJOURNMENT**

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:03 P.M.

**THE MOTION CARRIED UNANIMOUSLY.**

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WENDY D. MEINBURG, Clerk

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FREDERICK R. THORSBY, Supervisor

APPROVED DATE \_\_\_\_\_

RECORDING SECRETARY: Mandy Hemingway, Deputy Clerk  
8/11/2022