

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES

**DATE: JANUARY 13, 2022**

**TIME: 7:00 P.M.**

**PHONE: 810-659-0800**

**FAX: 810-659-4212**

**WEB PAGE: <http://flushingtowship.com>**

**ADMINISTRATION:**

**SUPERVISOR:** Frederick R. Thorsby  
**CLERK:** Wendy D. Meinburg  
**TREASURER:** Terry A. Peck

**TRUSTEES:**

William Bain  
Linda Minarik  
William L. Westenbarger  
Sharilynn K. Willette

**TOWNSHIP ATTORNEY:**

STEVEN W. MOULTON PLLC  
6258 W. Pierson Road  
Flushing, MI 48433  
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Peck, Thorsby, Willette, Westenbarger, Bain, Minarik and Meinburg. Attorney Steven Moulton was also present.

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** Eleven (11)

**APPROVAL OF AGENDA FOR JANUARY 13, 2022**

**TREASURER PECK MOVED**, supported by Trustee Willette to approve the agenda for January 13, 2022.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF DECEMBER 9, 2021**

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve the minutes of the December 9, 2021 Board Meeting.

Trustee Minarik requested that her comments in the minutes be amended to state that the previous 2 times Compensation Committee gave recommendations the Board voted on them. The compensation process was not clear.

**THE MOTION CARRIED UNANIMOUSLY** and the minutes were approved as amended.

**APPROVAL OF PAYMENT OF BILLS**

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve the payment of bills as presented.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Meinburg, Westenbarger, Thorsby, Bain, Peck, Minarik and Willette

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

**III. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS: 7:05 P.M.**

No comments made.

**CLOSED FOR PUBLIC COMMENTS: 7:06 P.M.**

**IV. UNFINISHED BUSINESS:**

1. Motion to approve Resolution 21-19, A RESOLUTION TO ESTABLISH A DEFINED CONTRIBUTION PLAN WITH MERS TO COVER CERTAIN EMPLOYEES IN ACCORDANCE WITH COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS.

**CLERK MEINBURG MOVED**, supported by Trustee Minarik to approve Resolution 21-19, A RESOLUTION TO ESTABLISH A DEFINED CONTRIBUTION PLAN WITH MERS TO COVER CERTAIN EMPLOYEES IN ACCORDANCE WITH COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Bain, Minarik, Westenbarger, Peck, Meinburg and Willette

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

CHARTER TOWNSHIP OF FLUSHING

GENESEE COUNTY, MICHIGAN

RESOLUTION NO. 21-19

A RESOLUTION TO ESTABLISH A DEFINED CONTRIBUTION PLAN WITH MERS TO COVER CERTAIN EMPLOYEES IN ACCORDANCE WITH COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS

WHEREAS, the Charter Township of Flushing (Employer), is party to a collective bargaining agreement (the "Agreement") with the Teamsters State, County & Municipal Workers Local 214 (Union) covering certain Township employees who are members of the Union; and,

WHEREAS, the Agreement requires Employer maintain with the Municipal Employees' Retirement System (MERS) a Defined Contribution Plan for the benefit of certain job descriptions, filled by employees hired on or after April 1, 2016; and,

WHEREAS, Employer, to fulfill its obligations under the Agreement, desires to adopt a specific Defined Contribution Plan with MERS in the form attached to this Resolution;

NOW THEREFORE IT IS RESOLVED

1. The MERS Defined Contribution Plan, as outlined in the attached MERS Defined Contribution Plan Adoption Agreement [Form MD-070 (version 2021-06-12)], including the attached Contribution Addendum for MERS DEFINED CONTRIBUTION [Form MD-073 (version 2020-12-17)], which are made part of this Resolution, is approved and adopted.

2. The Township Supervisor is authorized to approve, sign or take any other action necessary with respect to any documents required by the Municipal Employees' Retirement System to adopt the MERS Defined Contribution Plan as set forth in the attached Forms MD-070 and 073.

YES:

NO:

ABSENT:

THE RESOLUTION IS DECLARED \_\_\_\_\_ ADOPTED \_\_\_\_\_ NOT ADOPTED

Passed and approved by the Charter Township of Flushing Board of Trustees, on the  
\_\_9th\_\_ day of December, 2021.

\_\_\_\_\_  
Frederick Thorsby  
Flushing Township Supervisor

Dated: 12/9/21

\_\_\_\_\_  
Wendy Meinburg  
Flushing Township Clerk

Dated: 12/9/21

**V. NEW BUSINESS:**

- 1. Motion to approve the hiring of Matthew S. McKone as the attorney for the Charter Township of Flushing.

**TREASURER PECK MOVED**, supported by Trustee Bain to approve the hiring of Matthew S. McKone as the attorney for the Charter Township of Flushing.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Bain, Meinburg, Thorsby, Westenbarger, Minarik and Willette

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

At this time, Supervisor Thorsby asked Chief Mark Bolin to introduce Justin Greninger, a new full-time police officer for the Flushing Township Police Department.

2. Generator presentation from Weinstein Electric.

The representative from Weinstein Electric was not present, but had provided Trustee Westenbarger with information on a generator for the township along with a proposal. After a brief discussion, the following motion was made.

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Minarik to approve the purchase of a generator for the Township office from Weinstein Electric at the original proposed quote. The only difference being the generator would be water cooled instead of air cooled.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Meinburg, Willette, Bain, Peck, Minarik, Westenbarger and Thorsby

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

3. Motion to approve Genesee County Aerial Imagery Intergovernmental Agreement.

**TRUSTEE WILLETTE MOVED**, supported by Trustee Westenbarger to approve the Genesee County Aerial Imagery Intergovernmental Agreement.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Minarik, Willette, Bain, Westenbarger, Thorsby and Meinburg

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

4. Motion to approve Resolution 22-01, A RESOLUTION TO PERFORM MAINTENANCE AND/OR REPAIRS TO FREEMAN, DUFFIELD ROAD BRANCH OF DRAIN #1193.

**TREASURER PECK MOVED**, supported by Trustee Minarik to approve Resolution 22-01, A RESOLUTION TO PERFORM MAINTENANCE AND/OR REPAIRS TO FREEMAN, DUFFIELD ROAD BRANCH OF DRAIN #1193.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Minarik, Bain, Willette, Westenbarger, Thorsby and Meinburg

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

5. Motion to approve reappointment of Terry Pattillo to the Senior Center Board as a Township representative beginning January 1, 2022.

**TRUSTEE WILLETTE MOVED**, supported by Clerk Meinburg to approve the reappointment of Terry Pattillo to the Senior Center Board as a Township representative beginning January 1, 2022.

**THE MOTION CARRIED UNANIMOUSLY.**

6. Motion to approve the Quarterly Budget ending 12/31/21.

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve the Quarterly Budget ending 12/31/21.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Westenbarger, Meinburg, Bain, Peck, Willette and Minarik

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

**VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
Monthly Code Enforcement Report  
Fire Department Report

Supervisor Thorsby reported that there will be a Public Hearing at February's Board of Trustees meeting on February 10, 2022 regarding the budget for Fiscal Year 2022-23. Police Chief Bolin will be unable to attend this meeting due to a scheduling conflict. Supervisor Thorsby encouraged the members of the Board to approach Chief Bolin with any questions or concerns regarding the Police Budget prior to the February meeting. Supervisor Thorsby also reported that the Township updated the Covid-19 protocols to match with the current CDC guidelines.

2. Clerk's Report – Clerk

Clerk Meinburg reported that Mark Newman recently announced his resignation from serving as a commissioner on the Planning Commission and we are in need of a replacement. There are postings on the township website and bulletin board to this effect.

3. Treasurer's Report – Treasurer  
Water Report  
October Financial Report

Treasurer Peck reported that the switch from Chemical Bank to Huntington Bank has not been a smooth transition.

4. Flushing Township Police Department – Chief Bolin

Chief Bolin invited the members of the Board to discuss the Police Budget and to gain a broader view of what the officers do on a day-to-day basis. Chief Bolin expressed to Attorney Steve Moulton what an incredible honor and privilege it has been to work with him and learn from him for the past 25 years.

**VII. PUBLIC COMMENTS**

**OPEN FOR PUBLIC COMMENTS: 8:08 P.M.**

One comment was made.

**CLOSED FOR PUBLIC COMMENTS: 8:10 P.M.**

**VIII. BOARD COMMENTS:**

The Board of Trustees collectively thanked Attorney Steve Moulton for his years of service to the Charter Township of Flushing. Congratulations to him on his retirement! Best wishes to him in this next chapter. It is very well deserved.

**IX. NEXT REGULAR MEETING:** February 10, 2022

**X. ADJOURNMENT**

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:13 P.M.

**THE MOTION CARRIED UNANIMOUSLY.**

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WENDY D. MEINBURG, Clerk

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FREDERICK R. THORSBY, Supervisor

APPROVED DATE \_\_\_\_\_

RECORDING SECRETARY: Mandy Hemingway, Deputy Clerk  
1/13/2022