

CHARTER TOWNSHIP OF FLUSHING

**6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES**

DATE: NOVEMBER 14, 2019

TIME: 7:00 P.M.

PHONE: 810-659-0800

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WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES:

Jenifer Almassy
Linda Minarik
William L. Westenbarger
Sharilynn K. Willette

TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC
6258 W. Pierson Road
Flushing MI 48433
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Linda Minarik, Fred Thorsby, Jenifer Almassy, Wendy Meinburg, William Westenbarger, Sharilynn Willette and Terry Peck. Attorney Steven Moulton was also present.

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: 17 (Seventeen)

APPROVAL OF AGENDA FOR NOVEMBER 14, 2019:

TREASURER PECK MOVED, supported by Trustee Almassy to approve the agenda as submitted for the November 14, 2019 meeting.

TREASURER PECK MOVED TO AMEND THE AGENDA, supported by Trustee Willette by adding Item 10 under New Business, Report from Compensation Commission.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF OCTOBER 10, 2019

TRUSTEE ALMASSY MOVED, supported by Treasurer Peck to approve the Minutes of the October 10, 2019 Board Meeting.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills.

THE MOTION CARRIED UNANIMOUSLY.

III. PUBLIC COMMENTS:

OPEN FOR PUBLIC COMMENTS: 7:05 P.M.

No Comments

CLOSED FOR PUBLIC COMMENTS: 7:06 P.M.

IV. UNFINISHED BUSINESS:

1. Motion to approve the second reading of Ordinance 19-02 AN ORDINANCE TO REGULATE THE GROWING, PROCESSING, TESTING, STORING, TRANSPORT, TRANSFER, SALES OR EXCHANGE OF MARIJUANA.

TREASURER PECK MOVED, supported by Trustee Willette to approve the second reading of Ordinance 19-02 AN ORDINANCE TO REGULATE THE GROWING, PROCESSING, TESTING, STORING, TRANSPORT, TRANSFER, SALES OR EXCHANGE OF MARIJUANA.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Meinburg, Thorsby, Willette, Almassy, Westenbarger and Minarik

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

2. Approval of Flushing Township Employee Pregnancy leave for employee manual – Supervisor Thorsby

TRUSTEE ALMASSY MOVED, supported by Trustee Westenbarger to approve the Flushing Township Employee Pregnancy leave for employee manual.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Westenbarger, Minarik, Thorsby, Willette, Almassy and Peck

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

V: NEW BUSINESS:

1. Approval to contract with Genesee County Drain Commission for operation and maintenance services for sanitary sewer – Supervisor Thorsby

Mr. John O'Brien of the Genesee County Drain Commission gave a brief presentation of what the contract for operation and maintenance services for sanitary sewer included.

TRUSTEE WESTENBARGER MOVED, supported by Trustee Willette to approve the contract with Genesee County Drain Commission for operation and maintenance services for sanitary sewers.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Westenbarger, Almassy, Thorsby, Meinburg, Willette, Peck and Minarik

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

2. Motion regarding the special assessment for Apple Hill Estates road paving and repair - Supervisor Thorsby

Supervisor Thorsby stated only six signatures out of eighty eight properties were obtained. A discussion ensued regarding misinformation that was distributed in the subdivision and also the possibility of extending the time in which to obtain signatures. Attorney Moulton pointed out that residents of the subdivision could circulate a petition at any time for a Paving Special Assessment and turn into the township.

TREASURER PECK MOVED, supported by Trustee Westenbarger to not approve the special assessment for road paving and repair in Apple Hill Estates.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Minarik, Thorsby, Willette, Almassy, Westenbarger, Meinburg and Peck

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

3. Motion regarding the tavern license request made by Semi Sweets – Supervisor Thorsby

Owner of Semi Sweets, Rachel Hougen, informed the Board of Trustees she was going to offer beer and wine during baking classes.

TRUSTEE ALMASSY MOVED, supported by Trustee Westenbarger to approve the Tavern License request of Semi Sweets at 8474 West Mt. Morris Road, owner Rachel Hougen.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Almassy, Peck, Meinburg, Thorsby, Minarik, Willette and Westenbarger4

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

4. Introduction of new full time police officer – Supervisor Thorsby

Chief Bolin introduced new Flushing Township Officer Austin Hart to the Board and audience members.

5. Recognition of Officer Farlin – Supervisor Thorsby

Chief Bolin introduced Officer Farlin and gave a brief description of Officer Farlin’s actions which resulted in the saving of a life.

6. Motion to update the Policies and Procedures Manual Inventory of Fixed Assets from \$100 to \$1,000 per auditors suggestion – Supervisor Thorsby

TRUSTEE ALMASSY MOVED, supported by Trustee Minarik to update the Policies and Procedures Manual Inventory of Fixed Assets from \$100 to \$1,000.

THE MOTION CARRIED UNANIMOUSLY

7. Motion to approve the purchase of new laptops for elections – Clerk Meinburg

TREASURER PECK MOVED, supported by Trustee Westenbarger to purchase seven (7) laptops up to \$1,000 each.

THE MOTION CARRIED UNANIMOUSLY

8. Approval of Fiscal Quarterly Budget ending September 30, 2019 – Supervisor Thorsby

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the Fiscal Quarterly Budget ending September 30, 2019.

THE MOTION CARRIED UNANIMOUSLY

9. Motion to approval of repair and updates in the Township Hall – Supervisor Thorsby

TRUSTEE ALMASSY MOVED, supported by Trustee Willette to approve Rusty Nail Renovations to perform the renovations to the Township Hall.

THE MOTION CARRIED WITH TRUSTEE WESTENBARGER OPPOSED.

10. Report from the Compensation Commission

TRUSTEE WESTENBARGER MOVED, supported by Trustee Minarik to reject the recommendation of the Compensation Commission to raise the salaries of the Supervisor, Clerk, Treasurer and Trustees and to leave the current rules in place regarding the Trustees being paid in equal monthly installments with no payments for the months in which a trustee missed a regularly scheduled meeting, unless the Trustee attends another meeting on behalf of Flushing Township during the month the scheduled meeting was unattended. The attendance record should be monitored by the Supervisor.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Westenbarger and Minarik

NAYS: Thorsby, Meinburg, Willette, Peck and Almassy

THE MOTION FAILED

VI. REPORTS:

1. Supervisor's Report, Monthly Building and Code Enforcement – Given by Supervisor Thorsby
2. Clerk's Report – No report
3. Treasurer's Report– Given by Treasurer Peck
4. Police Department Report – Given by Chief Bolin
5. Fire Report – No rreport

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 8:32 P.M.

Three individuals gave comments

CLOSED FOR PUBLIC COMMENTS: 8:45 P.M.

VIII. BOARD COMMENTS

Trustee Almassy gave a brief report from Genesee County Metropolitan Planning Commission and Trustee Willette welcomed new officer Austin Hart

IX. NEXT REGULAR MEETING: December 12, 2019

X. ADJOURNMENT:

TRUSTEE WESTENBARGER MOVED, supported by Trustee Minarik to adjourn the meeting at 8:49 P.M.

THE MOTION CARRIED UNANIMOUSLY.

WENDY D. MEINBURG, Clerk

FREDERICK R. THORSBY, Supervisor

APPROVED DATE _____

RECORDING SECRETARY: Joyce A. Wilson, Deputy Clerk
11/14/2019