

**CHARTER TOWNSHIP OF FLUSHING
6524 N. SEYMOUR ROAD**

REGULAR BOARD MEETING AGENDA

DATE: FEBRUARY 9, 2023

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

I. DATE AGENDA POSTED: FEBRUARY 2, 2022

II. CALL THE MEETING TO ORDER:

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA

APPROVAL OF PREVIOUS MINUTES

APPROVE PAYMENT OF BILLS LISTED

III. PUBLIC COMMENTS: Pertaining to Agenda Items Only
Each speaker limited to three minutes

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

1. PUBLIC HEARING - BUDGET OF FISCAL YEAR 2023-2024 – Supervisor Thorsby
2. Motion to adopt Resolution 23-02 for the Budget of Fiscal Year 2023-2024 -- Supervisor Thorsby
3. Discussion and motion to approve renewal of employee medical insurance through Bois Insurance – Supervisor Thorsby
4. Motion to adopt Resolution 23-01 the Amended 457 Plan and Trust – Supervisor Thorsby

5. Motion to approve the price of \$8,125 for the prescribed burn in the Red, Blue, Magenta, and Cyan units of the Flushing Township Nature Park by Plante Wise – Supervisor Thorsby
6. Motion to approve reappointment of Rick Bigelow to the Senior Center Board as Township representative beginning January 1, 2023 – Supervisor Thorsby
7. Motion to approve the following Genesee County Road Commission projects. – Supervisor Thorsby
 - Carpenter Rd – Duffield Rd to Seymour Rd
(Township Allocation \$80,000 Project Total: \$80,000)
 - Coldwater Rd – M-13 to Seymour Rd
(Township Allocation: \$415,000 Project Total: \$630,000 Total)
8. Motion to approve the EGLE Scrap Tire Cleanup Grant Agreement for 2023 – Supervisor Thorsby

VI. REPORTS:

1. Supervisor's Report - Supervisor
 - Monthly Building Report
 - Monthly Code Enforcement Report
 - Fire Department Report
 - FANG Activity Report
2. Clerk's Report - Clerk
3. Treasurer's Report - Treasurer
 - Water Report
4. Flushing Township Police Department – Chief

VII. PUBLIC COMMENTS:

Each speaker limited to three minutes

VIII. BOARD COMMENTS

IX. NEXT REGULAR MEETING:

March 9, 2023 AT 7:00 P.M.

X. ADJOURNMENT


Wendy D. Meinburg, Clerk

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 6:00 p.m. on the Wednesday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at www.flushingtownship.com

Regular meeting agenda 02 09 2023

DRAFT

CHARTER TOWNSHIP OF FLUSHING

**6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES**

DATE: JANUARY 12, 2023

PHONE: 810-659-0800

WEB PAGE: <http://flushingtowship.com>

TIME: 7:00 P.M.

FAX: 810-659-4212

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES:

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC

6258 W. Pierson Road

Flushing, MI 48433

810-410-4204

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Willette, Thorsby, Peck, Westenbarger, Bain, Minarik, Meinburg. Attorney Matt McKone was also present.

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Eight (8)

APPROVAL OF AGENDA FOR JANUARY 12, 2023.

TREASURER PECK MOVED, supported by Trustee Willette to approve the agenda for January 12, 2023.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF DECEMBER 8, 2022.

CLERK MEINBURG MOVED, supported by Trustee Willette to approve the minutes of the December 8, 2022 Board Meeting as corrected.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Trustee Willette to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Minarik, Westenbarger, Thorsby, Bain, Peck, Meinburg, Willette

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

III. PUBLIC COMMENTS:

OPEN FOR PUBLIC COMMENTS: 7:03 P.M.

No comments were made.

CLOSED FOR PUBLIC COMMENTS: 7:04 P.M.

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

1. Motion to appoint Michael Moon for the Planning Commission.

Supervisor Thorsby stated that the position was vacated due to illness and the position would be a partial term, two years long, when filled. Michael Moon was present and did answer questions presented by Trustee Willette.

TREASURER PECK MOVED, supported by Trustee Bain to approve appointment of Michael Moon to the Planning Commission.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Willette, Minarik, Westenbarger, Peck, Meinburg, Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

2. Motion to approve the purchase of drones for the Township Police Department.

Chief VanAlstine was present and was accompanied by Matt Rybar, the Vice President of Unmanned Vehicle Technologies. Chief VanAlstine spoke briefly about a recent incident that, with the help of a drone, was a fast and successful rescue. Matt Rybar brought the proposed purchase model, M30T, for the board members to see. Trustee Bain stated that there should be guidelines adopted for use to protect the privacy of the residents. Trustee Bain gave a copy of some guidelines to consider adopting when putting together the drone use guidelines.

TRUSTEE BAIN MOVED, supported by Trustee Minarik to approve the purchase of drones recommended by Chief VanAlstine for the Township Police Department.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Bain, Willette, Minarik, Meinburg, Thorsby, Westenbarger, Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

3. Motion to approve the proposal from BS&A for their online bill payment and building permit systems.

There was a short discussion about the proposal.

TRUSTEE MINARIK MOVED, supported by Trustee Willette to discuss the proposal.

After further discussion, Trustee Minarik amended the previous motion to what follows.

TRUSTEE MINARIK AMENDED THE MOTION, supported by Trustee Willette to approve the proposal from BS&A for their online bill payment and building permit systems.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Westenbarger, Thorsby, Willette, Meinburg, Minarik, Peck, Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

4. Motion to approve the quarterly budget ending December 2022.

After a brief discussion the following motion was made.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the quarterly budget ending December 2022.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Westenbarger, Minarik, Willette

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
Monthly Code Enforcement Report

Fire Department Report
FANG Activity Report

Supervisor Thorsby updated the board about the new salt spreader, generators being delivered soon, and the proposed floor plans for the office by H2A.

2. Clerk's Report – Clerk

Clerk Meinburg discussed that the new Deputy Clerk had begun elections training through courses provided by the Bureau of Elections. Clerk Meinburg also shared that she and the Deputy Clerk had attended a meeting with the new County Clerk with a few other local clerks. At the meeting they discussing the new election processes and growth opportunities for the relationship between county and city/township clerks.

3. Treasurer's Report – Treasurer
Water Report
Financial Report December 2022

Treasurer Peck commented on the two properties the Township had recently acquired and that there are already interested buyers. Treasurer Peck also gave a brief financial report.

4. Flushing Township Police Department – Chief VanAlstine

Chief VanAlstine commented that his teams have been working hard. Trustee Willette asked about an increase of EMS assists and Chief VanAlstine confirmed that they have increased.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 8:09 P.M.

No comments were made.

CLOSED FOR PUBLIC COMMENTS: 8:10 P.M.

VIII. BOARD COMMENTS:

Trustee Bain asked if there was progress made on the school crossings and Supervisor Thorsby replied that nothing had been done yet but it would require more work to get things pushed farther along.

Trustee Minarik stated a township citizen asked about the burned-out street lights. Supervisor Thorsby said that citizens can self-report outages to Consumers Energy and that we are currently following up with Consumers about many reported outages that have remained unaddressed for months.

IX. NEXT REGULAR MEETING: February 9, 2023

X. ADJOURNMENT

TRUSTEE WESTENBARGER MOVED, supported by Trustee Minarik to adjourn the meeting at 8:13 P.M.

THE MOTION CARRIED UNANIMOUSLY.

WENDY D. MEINBURG, Clerk

FREDERICK R. THORSBY, Supervisor

APPROVED DATE _____

RECORDING SECRETARY: Makenzie Dearlove, Deputy Clerk
01/12/2023

CHARTER TOWNSHIP OF FLUSHING

RESOLUTION 2023 - 02

At a regular meeting of the Township Board of Flushing Charter Township, Genesee County, Michigan ("Township"), held at 6524 N. Seymour Road, Flushing, Michigan 48433, on the 9th day of February, 2023, at 7:00 p.m., Eastern Standard Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____:

WHEREAS, the Charter Township Act, MCL 42.1 *et seq*, as amended, requires the Township to prepare a detailed budget for the upcoming fiscal year; and

WHEREAS, the Uniform Budgeting and Accounting Act, MCL 141.421 *et seq*, as amended, which is applicable to the Township, requires that the Township pass a general appropriations act setting forth certain information for the upcoming fiscal year; and

WHEREAS, the Township Board of Flushing Charter Township (the "Board") seeks to adopt a resolution, which shall be known as the "2023-24 General Appropriations Act," which authorizes the Township to levy and collect taxes and authorize the spending of the money collected in the manner set forth below and in the approved budget document.

THEREFORE, BE IT RESOLVED by the Township Board of Flushing Charter Township, Genesee County, Michigan, as follows:

1. This resolution shall be known as the "Flushing Township 2023-24 General Appropriations Act."
2. Pursuant to the Uniform Budgeting and Accounting Act, MCL 141.412 & 413, notice of a public hearing on proposed budget was published in a newspaper of general circulation on January 26, 2023.
3. The Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll at an

allocated millage of .5 mills for Township operations along with voter authorized millage of 3.2212 for police purposes.

4. The Board adopts the 2023-24 fiscal year budget for the various funds by department. The Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each department, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for the line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

5. Pursuant to MCL 41.75, as amended, all claims (bills) against the Township shall be approved by the Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Board to avoid late penalties, service charges and interest, and payroll in accordance with the approved salaries and wages adopted in this appropriations act. The Board shall receive a list of claims (bills) paid prior to approval so that they may be approved at the next Board meeting.

6. The fiscal year 2023-24 General Fund budget of Flushing Charter Township is hereby adopted to include wages and/or salaries as presented herein.

7. Estimated total revenues and expenditures for the various funds of the Township are:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General	2,205,785	2,784,716
Police	1,189,700	1,411,900
Drug Enforcement	25	5
Trash	522,000	571,400

GENERAL FUND

<i>REVENUE</i>	
Taxes	275,275
Licenses and Permits	209,010
State Shared Revenue	1,000,000
Interest and Rentals	229,000
Other Revenue/Arpa	392,500
Building	100,000
Total Revenue and Other Sources	2,205,785

EXPENDITURES	
101 Township Board	276,600
171 Supervisor's Office	57,491
215 Clerk	111,680
191 Accounting	144,150
257 Assessing	150,550
262 Elections	55,000
253 Treasurer	168,095
265 Township Hall	95,350
267 Hall Rental Expenses	3,800
443 Public Service	1,048,000
219 Clerical-Water Dept	96,400
249 Building/Ordinance	143,800
208 Park	44,800
677 Dental	15,000
678 Vision	4,000
301 ARPA	370,000
Total Expenditures and Other Uses	2,784,716
Net Revenues (Expenditures)	-578,931
Beginning Fund Balance	2,195,874
Ending Fund Balance	1,616,943

POLICE FUND

REVENUE	1,189,700
EXPENDITURES	1,411,900
Net Revenues (Expenditures)	-222,200
Beginning Fund Balance	1,092,856
Ending Fund Balance	870,656

SOLID WASTE FUND

REVENUE	522,000
EXPENDITURES	571,400

Net Revenues (Expenditures)	-49,400
Beginning Fund Balance	294,518
Ending Fund Balance	245,118

8. The Township Clerk shall provide the Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year-to-date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

9. Whenever it appears to the Township Supervisor or the Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Yeas:

Nays:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss
 COUNTY OF GENESEE)

I, the undersigned, the duly qualified and acting clerk for the Charter Township of Flushing, Genesee County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 9th day of February, 2023, and further certify that the above Resolution was adopted at said meeting.

Wendy D. Meinburg, Township Clerk

Rate Renewal Change**FLUSHING TOWNSHIP**

CID: 278778 Rate Effective: 4/1/2023
General Agency: Action Benefits
Agent: GREGORY J. BOIS Agency: Acorisure LLC DBA
Custom Benefits

BCN Rate Renewal Change	Current Premium¹	Renewal Premium¹
Total Billable Members ²	29	29
Total Medical & Pharmacy Premium ³	\$15,966.47	\$17,780.28
Total Dental Premium	\$81.25	\$88.85
Total Vision Premium	\$0.00	\$0.00
Total Monthly Premium	\$16,047.72	\$17,869.13
Total Annual Premium	\$192,572.64	\$214,429.56
Projected Change in Monthly Premium		11.35%

1. Premiums are based on enrollment at the time of renewal development.

2. Count based on snapshot as of 12/19/2022.

3. Medical includes Pediatric Vision.

4. The figures reflect commercial plans only.

5. Percent changes due to members aging out of pediatric dental and/or members aging into adult vision plans are accounted for in the Aggregate Product Differences

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.

January 1st
4/1/23

Requested effective date: Apr 1 2023

\$89 - dental (pediatric)



Plan Name	BCN HMO SM Platinum \$500/0%	BCN HMO SM Fixed Cost Platinum
	\$17,780/mo	\$16,817/mo
Deductible	\$500	\$0
Coinsurance	0%	0%
Office Visit Copay	20	15
Specialty Copay	30	30
UC Copay	35	30
ER Copay	150	250
Rx Coverage	\$4/\$15/\$40/\$80/20%/20%	\$4/\$15/\$40/\$80/\$200/\$300
Out of Pocket Max	\$1,500	\$4,000
Metal Level	Platinum	Platinum

* We reserve the right to adjust rates if any of the assumptions or calculations used in the quoting process are incorrect. Final rates will be determined based on actual group enrollment and participation.
 * Plans and rates are not final until they have been approved by DIFS and CMS.
 * Your agent is providing a Summary of Benefits and Coverage with this quote.
 * To comply with the Patient Protection and Affordable Care Act, groups may be required to make changes to their health insurance coverage. This may result in an adjustment to the rates.

ADOPTING RESOLUTION 23 - 01

The undersigned authorized representative of Charter Township of Flushing (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on _____, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of the amended 457 Plan and Trust effective November 1, 2022, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Charter Township of Flushing 457 Plan as amended and restated and the Summary of 457 Provisions, which are hereby approved and adopted.

Date

Wendy D. Meinburg, Flushing Township Clerk

Frederick R. Thorsby, Flushing Township Supervisor

**ADOPTION AGREEMENT FOR
ELIGIBLE GOVERNMENTAL 457 PLAN**

The undersigned Employer, by executing this Adoption Agreement, establishes an Eligible 457 Plan ("Plan"). The Employer, subject to the Employer's Adoption Agreement elections, adopts fully the Plan provisions. This Adoption Agreement, the basic plan document and any attached Appendices, amendments, or agreements permitted or referenced therein, constitute the Employer's entire plan document. All "Election" references within this Adoption Agreement or the basic plan document are Adoption Agreement Elections. All "Article" or "Section" references are basic plan document references. Numbers in parentheses which follow election numbers are basic plan document references. Where an Adoption Agreement election calls for the Employer to supply text, the Employer may lengthen any space or line, or create additional tiers. When Employer-supplied text uses terms substantially similar to existing printed options, all clarifications and caveats applicable to the printed options apply to the Employer-supplied text unless the context requires otherwise. The Employer makes the following elections granted under the corresponding provisions of the basic plan document.

1. **EMPLOYER (1.11).**

Name: Charter Township of Flushing

Address: 6524 N. Seymour Road Street
Flushing City Michigan State 48433 Zip

Telephone: 810-659-0800

Taxpayer Identification Number (TIN): 38-6005303

2. **PLAN NAME.**

Name: Charter Township of Flushing 457 Plan

3. **PLAN YEAR (1.25).** Plan Year means the 12 consecutive month period (except for a short Plan Year) ending every (Choose one of a. or b. and choose c. if applicable): [Note: Complete any applicable blanks under Election c. with a specific date, e.g., "June 30" OR "the last day of February" OR "the first Tuesday in January." In the case of a Short Plan Year or a Short Limitation Year, include the year, e.g., "May 1, 2013."]

- a. December 31.
- b. Plan Year: ending: _____.
- c. Short Plan Year: commencing: _____ and ending: _____.

4. **EFFECTIVE DATE (1.08).** The Employer's adoption of the Plan is a (Choose one of a. or b. Complete c. if new plan OR complete c. and d. if an amendment and restatement. Choose e. if applicable):

- a. New Plan.
- b. Restated Plan. The Plan is a substitution and amendment of an existing 457 plan.

Initial Effective Date of Plan

- c. November 11, 2022 (enter month day, year; hereinafter called the "Effective Date" unless 4d is entered below)

Restatement Effective Date (If this is an amendment and restatement, enter effective date of the restatement.)

- d. January 1, 2018 (enter month day, year)

Special Effective Dates: (optional)

- e. Describe: _____.

5. **CONTRIBUTION TYPES.** (If this is a frozen Plan (i.e., all contributions have ceased), choose a. only):

Frozen Plan

- a. Contributions cease. All Contributions have ceased or will cease (Plan is frozen).
1. **Effective date of freeze:** _____ [Note: Effective date is optional unless this is the amendment or restatement to freeze the Plan.]

Contributions. The Employer and/or Participants, in accordance with the Plan terms, make the following Contribution Types to the Plan (Choose one or more of b. through d. if applicable):

- b. **Pre-Tax Elective Deferrals.** The dollar or percentage amount by which each Participant has elected to reduce his/her Compensation, as provided in the Participant's Salary Reduction Agreement (Choose one or more as applicable.):

And will Matching Contributions be made with respect to Elective Deferrals?

- 1. **Yes.** See Question 16.
- 2. **No.**

And will Roth Elective Deferrals be made?

- 3. **Yes.** [Note: The Employer may not limit Deferrals to Roth Deferrals only.]
- 4. **No.**

- c. **Nonelective Contributions.** See Question 17.

- d. **Rollover Contributions.** See Question 30.

6. **EXCLUDED EMPLOYEE (1.10).** The following Employees are Excluded Employees and are not eligible to participate in the Plan (Choose one of a. or b.):

- a. **No exclusions.** All Employees are eligible to participate.
- b. **Exclusions.** The following Employees are Excluded Employees (Choose one or more of 1. through 4.):
 - 1. **Part-time Employees.** The Plan defines part-time Employees as Employees who normally work less than _____ hours per week.
 - 2. **Hourly-paid Employees.**
 - 3. **Leased Employees.** The Plan excludes Leased Employees.
 - 4. **Specify:** _____

7. **INDEPENDENT CONTRACTOR (1.16).** The Plan (Choose one of a., b. or c.):

- a. **Participate.** Permits Independent Contractors to participate in the Plan.
- b. **Not Participate.** Does not permit Independent Contractors to participate in the Plan.
- c. **Specified Independent Contractors.** Permits the following specified Independent Contractors to participate: _____

[Note: If the Employer elects to permit any or all Independent Contractors to participate in the Plan, the term Employee as used in the Plan includes such participating Independent Contractors.]

8. **COMPENSATION (1.05).** Subject to the following elections, Compensation for purposes of allocation of Deferral Contributions means:

Base Definition (Choose one of a., b. or c.):

- a. Wages, tips and other compensation on Form W-2.
- b. Code §3401(a) wages (wages for withholding purposes).
- c. 415 safe harbor compensation.

[Note: The Plan provides that the base definition of Compensation includes amounts that are not included in income due to Code §§401(k), 125, 132(f)(4), 403(b), SEP, 414(h)(2), & 457. Compensation for an Independent Contractor means the amounts the Employer pays to the Independent Contractor for services, except as the Employer otherwise specifies below.]

Modifications to Compensation definition. The Employer elects to modify the Compensation definition as follows (Choose one of d. or e.):

- d. **No modifications.** The Plan makes no modifications to the definition.
- e. **Modifications (Choose one or more of 1. through 5.):**
 - 1. **Fringe benefits.** The Plan excludes all reimbursements or other expense allowances, fringe benefits (cash and noncash), moving expenses, deferred compensation and welfare benefits.
 - 2. **Elective Contributions.** [1.05(E)] The Plan excludes a Participant's Elective Contributions.
 - 3. **Bonuses.** The Plan excludes bonuses.
 - 4. **Overtime.** The Plan excludes overtime.
 - 5. **Specify:** _____

Compensation taken into account. For the Plan Year in which an Employee first becomes a Participant, the Plan Administrator will determine the allocation of matching and nonelective contributions by taking into account (*Choose one of f. or g.*):

- f. **Plan Year.** The Employee's Compensation for the entire Plan Year.
- g. **Compensation while a Participant.** The Employee's Compensation only for the portion of the Plan Year in which the Employee actually is a Participant.
9. **POST-SEVERANCE COMPENSATION (1.05(F)).** Compensation includes the following types of Post-Severance Compensation paid within any applicable time period as may be required (*Choose one of a. or b.*):
- a. **None.** The Plan does not take into account Post-Severance Compensation as to any Contribution Type except as required under the basic plan document.
- b. **Adjustments.** The following Compensation adjustments apply (*Choose one or more*):
1. **Regular Pay.** Post-Severance Compensation will include Regular Pay and it will apply to all Contribution Types.
 2. **Leave-Cashouts.** Post-Severance Compensation will include Leave Cashouts and it will apply to all Contribution Types.
 3. **Nonqualified Deferred Compensation.** Post-Severance Compensation will include Deferred Compensation and it will apply to all Contribution Types.
 4. **Salary Continuation for Disabled Participants.** Post-Severance Compensation will include Salary Continuation for Disabled Participants and it will apply to all Contribution Types.
 5. **Differential Wage Payments.** Post-Severance Compensation will include Differential Wage Payments (military continuation payments) and it will apply to all Contribution Types.
 6. **Describe alternative Post-Severance Compensation definition, limit by Contribution Type, or limit by Participant group:** _____.
10. **NORMAL RETIREMENT AGE (1.20).** A Participant attains Normal Retirement Age under the Plan (*Choose one of a. or b.*):
- a. **Plan designation.** [Plan Section 3.05(B)] When the Participant attains age 55. [Note: The age may not exceed age 70 1/2. The age may not be less than age 65, or, if earlier, the age at which a Participant may retire and receive benefits under the Employer's pension plan, if any.]
- b. **Participant designation.** [Plan Section 3.05(B) and (B)(1)] When the Participant attains the age the Participant designates, which may not be earlier than age _____ and may not be later than age _____. [Note: The age may not exceed age 70 1/2.]

Special Provisions for Police or Fire Department Employees (*Choose c. and/or d. as applicable*):

- c. **Police department employees.** [Plan Section 3.05(B)(3)] (*Choose 1. or 2.*):
1. **Plan designation.** [Plan Section 3.05(B)] When the Participant attains age 50. [Note: The age may not exceed age 70 1/2 and may not be less than age 40.]
 2. **Participant designation.** [Plan Section 3.05(B) and (B)(1)] When the Participant attains the age the Participant designates, which may not be earlier than age _____ (no earlier than age 40) and may not be later than age _____. [Note: The age may not exceed age 70 1/2.]
- d. **Fire department employees.** [Plan Section 3.05(B)(3)] (*Choose 1. or 2.*):
1. **Plan designation.** [Plan Section 3.05(B)] When the Participant attains age 50. [Note: The age may not exceed age 70 1/2 and may not be less than age 40.]
 2. **Participant designation.** [Plan Section 3.05(B) and (B)(1)] When the Participant attains the age the Participant designates, which may not be earlier than age _____ (no earlier than age 40) and may not be later than age _____. [Note: The age may not exceed age 70 1/2.]
11. **ELIGIBILITY CONDITIONS (2.01).** (*Choose one of a. or b.*):
- a. **No eligibility conditions.** The Employee is eligible to participate in the Plan as of his/her first day of employment with the employer.
- b. **Eligibility conditions.** To become a Participant in the Plan, an Eligible Employee must satisfy the following eligibility conditions (*Choose one or more of 1., 2. or 3.*):
1. **Age.** Attainment of age _____.
 2. **Service.** Service requirement (*Choose one of a. or b.*):
 - a. **Year of Service.** One year of Continuous Service.
 - b. **Months of Service.** _____ month(s) of Continuous Service.
 3. **Specify:** _____.

12. PLAN ENTRY DATE (1.24). "Plan Entry Date" means the Effective Date and (Choose one of a. through d.):
- a. **Monthly**. The first day of the month coinciding with or next following the Employee's satisfaction of the Plan's eligibility conditions.
- b. **Annual**. The first day of the Plan Year coinciding with or next following the Employee's satisfaction of the Plan's eligibility conditions.
- c. **Date of hire**. The Employee's employment commencement date with the Employer.
- d. **Specify:** _____

13. SALARY REDUCTION CONTRIBUTIONS (1.30). A Participant's Salary Reduction Contributions under Election 5b, are subject to the following limitation(s) in addition to those imposed by the Code (Choose one of a. or b.):

- a. **No limitations**.
- b. **Limitations**. (Choose one or more of 1., 2. or 3.):
1. **Maximum deferral amount**. A Participant's Salary Reductions may not exceed: _____ (specify dollar amount or percentage of Compensation).
2. **Minimum deferral amount**. A Participant's Salary Reductions may not be less than: _____ (specify dollar amount or percentage of Compensation).
3. **Specify:** _____

[Note: Any limitation the Employer elects in b.1. through b.3. will apply on a payroll basis unless the Employer otherwise specifies in b.3.]

Special NRA Catch-Up Contributions (3.05). The Plan (Choose one of c. or d.):

- c. **Permits**. Participants may make NRA catch-up contributions.
AND, Special NRA Catch-Up Contributions (Choose one of 1. or 2.):
1. will be taken into account in applying any matching contribution under the Plan.
2. will not be taken into account in applying any matching contribution under the Plan.
- d. **Does not permit**. Participants may not make NRA catch-up contributions.

Age 50 Catch-Up Contributions (3.06). The Plan (Choose one of e. or f.):

- e. **Permits**. Participants may make age 50 catch-up contributions.
- f. **Does not permit**. Participants may not make age 50 catch-up contributions.

14. SICK, VACATION AND BACK PAY (3.02(A)). The Plan (Choose one of a. or b.):

- a. **Permits**. Participants may make Salary Reduction Contributions from accumulated sick pay, from accumulated vacation pay or from back pay.
- b. **Does Not Permit**. Participants may not make Salary Reduction Contributions from accumulated sick pay, from accumulated vacation pay or from back pay.

15. AUTOMATIC ENROLLMENT (3.02(B)). Does the Plan provide for automatic enrollment (Choose one of the following) [Note: if Eligible Automatic Contribution Arrangement (EACA), select 15c and complete Questions 31 & 32]:

- a. **Does not apply**. Does not apply the Plan's automatic enrollment provisions.
- b. **Applies**. Applies the Plan's automatic enrollment provisions. The Employer as a Pre-Tax Elective Deferral will withhold _____% from each Participant's Compensation unless the Participant elects a different percentage (including zero) under his/her Salary Reduction Agreement. The automatic election will apply to (Choose one of 1. through 3.):
1. **All Participants**. All Participants who as of _____ are not making Pre-Tax Elective Deferrals at least equal to the automatic amount.
2. **New Participants**. Each Employee whose Plan Entry Date is on or following: _____.
3. **Describe Application of Automatic Deferrals:** _____
- c. **EACA**. The Plan will provide an Eligible Automatic Contribution Arrangement (EACA). Complete Questions 31 & 32.

16. MATCHING CONTRIBUTIONS (3.03). The Employer Matching Contributions is (Choose one or more of a. through d.):

- a. **Fixed formula**. An amount equal to _____ of each Participant's Salary Reduction Contributions.
- b. **Discretionary formula**. An amount (or additional amount) equal to a matching percentage the Employer from time to time may deem advisable of each Participant's Salary Reduction Contributions.

- c. Tiered formula. The Employer will make matching contributions equal to a uniform percentage of each tier of each Participant's Salary Reduction Contributions, determined as follows:

NOTE: Fill in only percentages or dollar amounts, but not both. If percentages are used, each tier represents the amount of the Participant's applicable contributions that equals the specified percentage of the Participant's Compensation (add additional tiers if necessary):

Tiers of Contributions (indicate \$ or %)	Matching Percentage
First _____	_____ %
Next _____	_____ %
Next _____	_____ %
Next _____	_____ %

- d. Specify: _____

Time Period for Matching Contributions. The Employer will determine its Matching Contribution based on Salary Reduction Contributions made during each (Choose one of e. through h.):

- e. Plan Year.
 f. Plan Year quarter.
 g. Payroll period.
 h. Specify: _____

Salary Reduction Contributions Taken into Account. In determining a Participant's Salary Reduction Contributions taken into account for the above-specified time period under the Matching Contribution formula, the following limitations apply (Choose one of i. through l.):

- i. All Salary Reduction Contributions. The Plan Administrator will take into account all Salary Reduction Contributions.
 j. Specific limitation. The Plan Administrator will disregard Salary Reduction Contributions exceeding _____% of the Participant's Compensation.
 k. Discretionary. The Plan Administrator will take into account the Salary Reduction Contributions as a percentage of the Participant's Compensation as the Employer determines.
 l. Specify: _____

Allocation Conditions. To receive an allocation of Matching Contributions, a Participant must satisfy the following allocation condition(s) (Choose one of m. or n.):

- m. No allocation conditions.
 n. Conditions. The following allocation conditions apply to Matching Contributions (Choose one or more of 1. through 4.):
1. Service condition. The Participant must complete the following number of months of Continuous Service during the Plan Year: _____.
 2. Employment condition. The Participant must be employed by the Employer on the last day of the Plan Year.
 3. Limited Severance Exception. Any condition specified in 1. or 2. does not apply if the Participant incurs a Severance from Employment during the Plan Year on account of death, disability or attainment of Normal Retirement Age in the current Plan Year or in a prior Plan Year.
 4. Specify: The matching contribution will be allocated only to the Administrative Assistant to the Charter Township of Flushing Police Department

17. **NONELECTIVE CONTRIBUTIONS (1.19).** The Nonelective Contributions under Election 5c. are made as follows: (Choose one):

- a. Discretionary - Pro-Rata. An amount the Employer in its sole discretion may determine.
 b. Fixed - Pro Rata. _____% of Compensation.
 c. Other. A Nonelective Contribution may be made as follows:

Allocation Conditions. (3.08). To receive an allocation of Nonelective Contributions, a Participant must satisfy the following allocation condition(s) (Choose one of d. or e.):

- d. No allocation conditions.

- e. **Conditions.** The following allocation conditions apply to Nonelective Contributions (*Choose one or more of 1. through 4.*):
1. **Service condition.** The Participant must complete the following number of months of Continuous Service during the Plan Year: _____.
 2. **Employment condition.** The Participant must be employed by the Employer on the last day of the Plan Year.
 3. **Limited Severance Exception.** Any condition specified in 1. or 2. does not apply if the Participant incurs a Severance from Employment during the Plan Year on account of death, disability or attainment of Normal Retirement Age in the current Plan Year or in a prior Plan Year.
 4. **Specify:** _____.

18. **TIME AND METHOD OF PAYMENT OF ACCOUNT (4.02).** The Plan will distribute to a Participant who incurs a Severance from Employment his/her Vested Account as follows:

Timing. The Plan, in the absence of a permissible Participant election to commence payment later, will pay the Participant's Account (*Choose one of a. through e.*):

- a. **Specified Date.** _____ days after the Participant's Severance from Employment.
- b. **Immediate.** As soon as administratively practicable following the Participant's Severance from Employment.
- c. **Designated Plan Year.** As soon as administratively practicable in the _____ Plan Year beginning after the Participant's Severance from Employment.
- d. **Normal Retirement Age.** As soon as administratively practicable after the close of the Plan Year in which the Participant attains Normal Retirement Age.
- e. **Specify:** _____.

Method. The Plan, in the absence of a permissible Participant election, will distribute the Participant's Account under one of the following method(s) of distribution (*Choose one or more of f. through j. as applicable*):

- f. **Lump sum.** A single payment.
- g. **Installments.** Multiple payments made as follows: _____.
- h. **Installments for required minimum distributions only.** Annual payments, as necessary under Plan Section 4.03.
- i. **Annuity distribution option(s):** _____.
- j. **Specify:** Partial Payments

Participant Election. [Plan Sections 4.02(A) and (B)] The Plan (*Choose one of k., l. or m.*):

- k. **Permits.** Permits a Participant, with Plan Administrator approval of the election, to elect to postpone distribution beyond the time the Employer has elected in a. through e. and also to elect the method of distribution (including a method not described in f. through j. above).
- l. **Does not permit.** Does not permit a Participant to elect the timing and method of Account distribution.
- m. **Specify:** _____.

Mandatory Distributions. Notwithstanding any other distribution election, following Severance from Employment (*Choose n. or o.*):

- n. **No Mandatory Distributions.** The Plan will not make a Mandatory Distribution.
- o. **Mandatory Distribution.** If the Participant's Vested Account is not in excess of \$5,000 (unless a different amount selected below) as of the date of distribution, the Plan will make a Mandatory Distribution following Severance from Employment.
 1. **Mandatory Distribution.** If the Participant's Vested Account is not in excess of \$_____ as of the date of distribution, the Plan will make a Mandatory Distribution following Severance from Employment.

Exclusion of rollovers in determination of \$5,000 threshold. In determining the \$5,000 threshold (or other dollar threshold above), rollover contributions will be:

- p. **included.**
- q. **excluded.**

19. **BENEFICIARY DISTRIBUTION ELECTIONS.** Distributions following a Participant's death will be made as follows (*Choose one of a. through d.*):

- a. **Immediate.** As soon as practical following the Participant's death.
- b. **Next Calendar Year.** At such time as the Beneficiary may elect, but in any event on or before the last day of the calendar year which next follows the calendar year of the Participant's death.
- c. **As Beneficiary elects.** At such time as the Beneficiary may elect, consistent with Section 4.03.

d. Describe: _____.

[Note: The Employer under Election 19d. may describe an alternative distribution timing or afford the Beneficiary an election which is narrower than that permitted under Election 19c., or include special provisions related to certain beneficiaries, (e.g., a surviving spouse). However, any election under Election 19d. must require distribution to commence no later than the Section 4.03 required date.]

20. DISTRIBUTIONS PRIOR TO SEVERANCE FROM EMPLOYMENT (4.05). A Participant prior to Severance from Employment may elect to receive a distribution of his/her Vested Account under the following distribution options (Choose one of a. or b.):

- a. **None.** A Participant may not receive a distribution prior to Severance from Employment.
- b. **Distributions.** Prior to Severance from Employment are permitted as follows (Choose one or more of 1. through 4.):
1. **Unforeseeable emergency.** A Participant may elect a distribution from his/her Account in accordance with Plan Section 4.05(A).
 2. **De minimis exception.** [Plan Section 4.05(B)] If the Participant: (i) has an Account that does not exceed \$5,000; (ii) has not made or received an allocation of any Deferral Contributions under the Plan during the two-year period ending on the date of distribution; and (iii) has not received a prior Plan distribution under this de minimis exception, then (Choose one of a., b. or c.):
 - a. **Participant election.** The Participant may elect to receive all or any portion of his/her Account.
 - b. **Mandatory distribution.** The Plan Administrator will distribute the Participant's entire Account.
 - c. **Hybrid.** The Plan Administrator will distribute a Participant's Account that does not exceed \$_____ and the Participant may elect to receive all or any portion of his/her Account that exceeds \$_____ but that does not exceed \$5,000.
 3. **Age 70 1/2.** A Participant who attains age 70 1/2 prior to Severance from Employment may elect distribution of any or all of his/her Account.
 4. **Specify:** _____.

[Note: An Employer need not permit any in-service distributions. Any election must comply with the distribution restrictions of Code Section 457(d).]

21. QDRO (4.06). The QDRO provisions (Choose one of a., b. or c.):

- a. **Apply.**
- b. **Do not apply.**
- c. **Specify:** _____.

22. ALLOCATION OF EARNINGS (5.07(B)). The Plan allocates Earnings using the following method (Choose one or more of a. through f.):

- a. **Daily.** See Section 5.07(B)(4)(a).
- b. **Balance forward.** See Section 5.07(B)(4)(b).
- c. **Balance forward with adjustment.** See Section 5.07(B)(4)(c). Allocate pursuant to the balance forward method, except treat as part of the relevant Account at the beginning of the Valuation Period _____% of the contributions made during the following Valuation Period: _____.
- d. **Weighted average.** See Section 5.07(B)(4)(d). If not a monthly weighting period, the weighting period is ____.
- e. **Directed Account method.** See Section 5.07(B)(4)(e).
- f. **Describe Earnings allocation method:** _____.

[Note: The Employer under Election 22f. may describe Earnings allocation methods from the elections available under Election 22 and/or a combination thereof as to any: (i) Participant group (e.g., Daily applies to Division A Employees OR to Employees hired after "x" date. Balance forward applies to Division B Employees OR to Employees hired on/before "x" date.); (ii) Contribution Type (e.g., Daily applies as to Discretionary Nonelective Contribution Accounts. Participant-Directed Account applies to Fixed Nonelective Contribution Accounts); (iii) investment type, investment vendor or Account type (e.g., Balance forward applies to investments placed with vendor A and Participant-Directed Account applies to investments placed with vendor B OR Daily applies to Participant-Directed Accounts and balance forward applies to pooled Accounts).]

23. HEART ACT PROVISIONS (1.31(C)(3)/3.13). The Employer elects to (Choose one of a. or b. and c. or d.):

Continued Benefit Accruals.

- a. **Not apply the benefit accrual provisions of Section 3.13.**
- b. **Apply the benefit accrual provisions of Section 3.13.**

Distributions for deemed severance of employment (1.31(C)(3))

- c. The Plan does NOT permit distributions for deemed severance of employment.
- d. The Plan permits distributions for deemed severance of employment.

24. **VESTING/SUBSTANTIAL RISK OF FORFEITURE (5.11).** A Participant's Deferral Contributions are [Note: If a Participant incurs a Severance from Employment before the specified events or conditions, the Plan will forfeit the Participant's non-vested Account. Caution: if a Deferral is subject to vesting schedule or other substantial risk of forfeiture, it does not count as a deferral for purposes of the annual deferral limit until the year it is fully vested.] (Choose all that apply of a. through d.):

- a. **100% Vested/No Risk of Forfeiture.** Immediately Vested without regard to additional Service and no Substantial Risk of Forfeiture. The following contributions are 100% Vested:
 - 1. **All Contributions.** (skip to 25.)
 - 2. **Only the following contributions.** (select all that apply):
 - a. **Salary Reduction Contributions.**
 - b. **Nonelective Contributions.**
 - c. **Matching Contributions.**
- b. **Forfeiture under Vesting Schedule.** Vested according to the following:

Contributions affected. The following contributions are subject to the vesting schedule (Choose one or more of 1., 2. or 3.):

- 1. **Salary Reduction Contributions.**
- 2. **Nonelective Contributions.**
- 3. **Matching Contributions.**
- 4. **Vesting Schedule.**

Years of Service	Vested Percentage
_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %

For vesting purposes, a "Year of Service" means:

5. _____

[Note: It is extremely rare to apply a vesting schedule to Salary Reduction Contributions.]

- c. **Substantial Risk of Forfeiture.** Vested only when no longer subject to the following Substantial Risk of Forfeiture as follows:

Contributions affected. The following contributions are subject to the substantial risk of forfeiture under c. (Choose one or more of 1., 2. or 3.):

- 1. **Salary Reduction Contributions.**
- 2. **Nonelective Contributions.**
- 3. **Matching Contributions.**

Risk Provisions: Vested only when no longer subject to the following Substantial Risk of Forfeiture as follows (Choose one of 4. or 5.):

- 4. The Participant must remain employed by the Employer until _____, unless earlier Severance from Employment occurs on account of death or disability, as the Plan Administrator shall establish.
- 5. **Specify:** _____

Additional Provisions (Choose d. if applicable)

- d. **Specify:** _____

FORFEITURE ALLOCATION. [Plan Sections 5.11(A) and 5.14] The Plan Administrator will allocate any Plan forfeitures (Choose one of the following):

- e. **Additional Contributions.** As the following contribution type (Choose one of 1. or 2.):
 - 1. **Nonelective.** As an additional Nonelective Contribution.

- 2. **Matching.** As an additional Matching Contribution.
- f. **Reduce Fixed Contributions.** To reduce the following fixed contribution (Choose one of 1. or 2.):
 - 1. **Nonelective.** To reduce the Employer's fixed Nonelective Contribution.
 - 2. **Matching.** To reduce the Employer's fixed Matching Contribution.
- g. **Specify:** _____

25. **TRUST PROVISIONS.** The following provisions apply to Article VIII of the Plan (Choose as applicable; leave blank if not applicable):

- a. **Modifications.** The Employer modifies the Article VIII Trust provisions as follows: _____. The remaining Article VIII provisions apply.
- b. **Substitution.** The Employer replaces the Trust with the Trust Agreement attached to the Plan.

26. **CUSTODIAL ACCOUNT/ANNUITY CONTRACT (8.16).** The Employer will hold all or part of the Deferred Compensation in one or more custodial accounts or annuity contracts which satisfy the requirements of Code §457(g) (Choose a. or b., c. if applicable):

- a. **Custodial account(s).**
- b. **Annuity contract(s).**
- c. **Specify:** _____

[Note: The Employer under c. may wish to identify the custodial accounts or annuity contracts or to designate a portion of the Deferred Compensation to be held in such vehicles versus held in the Trust.]

27. **VALUATION.** In addition to the last day of the Plan Year, the Trustee (or Plan Administrator as applicable) must value the Trust Fund (or Accounts) on the following Valuation Date(s) (Choose one of a. or b.):

- a. **No additional Valuation Dates.**
- b. **Additional Valuation Dates.** (Choose one or more of 1., 2. or 3.):
 - 1. **Daily Valuation Dates.** Each business day of the Plan Year on which Plan assets for which there is an established market are valued and the Trustee or Employer is conducting business.
 - 2. **Last day of a specified period.** The last day of each _____ of the Plan Year.
 - 3. **Specified Valuation Dates:** _____

[Note: The Employer under Election 26b.3. may describe Valuation Dates from the elections available under Election 26b. and/or a combination thereof as to any: (i) Participant group (e.g., No additional Valuation Dates apply to Division A Employees OR to Employees hired after "x" date. Daily Valuation Dates apply to Division B Employees OR to Employees hired on/before "x" date.); (ii) Contribution Type (e.g., No additional Valuation Dates apply as to Discretionary Nonelective Contribution Accounts. The last day of each Plan Year quarter applies to Fixed Nonelective Contribution Accounts); (iii) investment type, investment vendor or Account type (e.g., No additional Valuation Dates apply to investments placed with vendor A and Daily Valuation Dates apply to investments placed with vendor B OR Daily Valuation Dates apply to Participant-Directed Accounts and no additional Valuation Dates apply to pooled Accounts).]

28. **TRUSTEE** (Select all that apply; leave blank if not applicable.):

- a. Individual Trustee(s) who serve as Trustee(s) over assets not subject to control by a corporate Trustee. (Add additional Trustees as necessary.)

Name(s)	Title(s)
_____ Treasurer	_____ Trustee
_____ Finance Director	_____ Trustee
_____	_____
_____	_____

Address and Telephone number (Choose one of 1. or 2.):

- 1. Use Employer address and telephone number.
- 2. Use address and telephone number below:

Address: _____
Street

City State Zip

Telephone: _____

b. Corporate Trustee

Name: _____

Address: _____
Street

_____ City State Zip

Telephone: _____

AND, the Corporate Trustee shall serve as:

c. a Directed (nondiscretionary) Trustee over all Plan assets except for the following:

d. a Discretionary Trustee over all Plan assets except for the following:

29. PLAN LOANS (5.02(A)). The Plan permits or does not permit Participant Loans (Choose one of a. or b.):

a. Does not permit.

b. Permitted pursuant to the Loan Policy.

30. ROLLOVER CONTRIBUTIONS (3.09). The Plan permits Rollover Contributions subject to approval by the Plan Administrator and as further described below:

Who may roll over (Choose one of a. or b.):

a. Participants only.

b. Eligible Employees or Participants.

Sources/Types. The Plan will accept a Rollover Contribution (Choose one of c. or d.):

c. All. From any Eligible Retirement Plan and as to all Contribution Types eligible to be rolled into this Plan.

d. Limited. Only from the following types of Eligible Retirement Plans and/or as to the following Contribution Types:

Distribution of Rollover Contributions (Choose one of e., f. or g.):

e. Distribution without restrictions. May elect distribution of his/her Rollover Contributions Account in accordance with Plan Section 4.05(C) at any time.

f. No distribution. May not elect to receive distribution of his/her Rollover Contributions Account until the Plan has a distributable event under Plan Section 4.01.

g. Specify: _____

31. EACA Automatic Deferral Provisions (3.14).

Participants subject to the Automatic Deferral Provisions. The Automatic Deferral Provisions apply to Employees who become Participants after the Effective Date of the EACA (except as provided in d. below). Employees who became Participants prior to such Effective Date are subject to the following (a. – d. are optional):

a. All Participants. All Participants, regardless of any prior Salary Reduction Agreement, unless and until a Participant makes an Affirmative Election after the Effective Date of the EACA.

b. Election of at least Automatic Deferral amount. All Participants, except those who, on the Effective Date of the EACA, are deferring an amount which is at least equal to the Automatic Deferral Percentage.

c. No existing Salary Reduction Agreement. All Participants, except those who have in effect a Salary Reduction Agreement on the effective date of the EACA regardless of the Salary Reduction Contribution amount under the Agreement.

d. Describe: _____

Automatic Deferral Percentage. Unless a Participant makes an Affirmative Election, the Employer will withhold the following Automatic Deferral Percentage (select e. or f.):

e. **Constant.** The Employer will withhold _____% of Compensation each payroll period.

Escalation of deferral percentage (select one or leave blank if not applicable)

1. **Scheduled increases.** This initial percentage will increase by _____% of Compensation per year up to a maximum of _____ of Compensation.

2. **Other (described Automatic Deferral Percentage):** _____

Automatic Deferral Optional Elections

f. **Optional elections (select all that apply or leave blank if not applicable)**

Suspended Salary Reduction Contributions. If a Participant's Salary Reduction Contributions are suspended pursuant to a provision of the Plan (e.g., distribution due to military leave covered by the HEART Act), then a Participant's Affirmative Election will expire on the date the period of suspension begins unless otherwise elected below.

1. A Participant's Affirmative Election will resume after the suspension period.

Special Effective Date. Provisions will be effective as of the earlier of the Effective Date of the EACA provisions of Sections 2.2. or 2.3 unless otherwise specified below.

2. Special Effective Date: _____

32. **In-Plan Roth Rollover Contributions.**

a. Yes, allowed.

33. **In-Plan Roth Rollover Transfers.**

a. Yes, allowed.

This Plan is executed on the date(s) specified below:

Use of Adoption Agreement. Failure to complete properly the elections in this Adoption Agreement may result in disqualification of the Employer's Plan. The Employer only may use this Adoption Agreement only in conjunction with the corresponding basic plan document.

EMPLOYER: Charter Township of Flushing

By: _____

DATE SIGNED

Treasurer

TRUSTEE

DATE SIGNED

Finance Director

TRUSTEE

DATE SIGNED

January 24, 2023

Fred Thorsby
Charter Township of Flushing
6524 North Seymour Rd
Flushing, MI 48433



Dear Fred:

Per your request, please accept this as a quote for conducting prescribed ecological burns on all units in the Nature Preserve for this coming spring.

Cost:

Red Unit 1 (24.4-acres): \$3,975
Blue Unit 2 (22.2-acres): \$3,150
Magenta Unit 3 (19-acres): \$3,050
Cyan Unit 4 (5.3-acres): \$1,800
All units in same day: \$8,125



Prior to/during the burn, FTNP staff would be responsible for:

- contacting neighbors regarding intention to burn in the spring
- Ensuring that paths are mowed

646 Barber Ave • Ann Arbor • Michigan • 48103 • ph 734 665 7168 • e-mail info@plantwiserestoration.com



PlantWise would be responsible for:


- developing a burn plan outlining objectives, hazards, weather conditions, etc
- discussing the burns with, and obtaining the necessary burn permits from, the fire department
- final site preparations including additional burn breaks around interior hazards as needed
- posting "Caution, Smoke Ahead" road signs where needed
- the burn itself
- extinguishing all smoldering materials following the burn
- providing \$1,000,000/\$2,000,000 of Comprehensive General Liability and Comprehensive Automobile Liability insurance and an additional \$2,000,000 umbrella policy

Burns are conducted in a safe, effective manner in full cooperation with the local fire department. Burn personnel are fully clad in personal protective equipment (including two-way radios) and have fire suppression equipment on hand at all times.

Because the conditions for conducting the burns are so weather dependent, we would not be able to identify the burn dates more than one or two days ahead of time. I would contact you as soon as I know that the weather will be ideal for conducting an effective burn.

Please let me know if you have questions or concerns about this proposal. I look forward to working with you.

Sincerely,



David Mindell





GENESEE COUNTY ROAD COMMISSION

MAINTENANCE DEPARTMENT

211 West Oakley Street
Flint, Michigan 48503-3995

COST FOR CHIP SEAL/FOG SEAL

DATE 01/06/2023 TOWNSHIP OF Flushing

ROAD NAME: Carpenter Rd - Duffield Rd to Seymour Rd

LENGTH: 2 Miles: 2.00

TYPE OF WORK: Chip Seal / Fog Seal

ADDITIONAL COMMENTS *Prices good for the 2023 paving season* Final accounting cost will be based on actual cost

COMMENTS Road Improvement Project

SUMMARY OF ESTIMATED TOWNSHIP COST

Estimated Time Needed to Complete Work

Day/Days 1



GRAND TOTAL \$80,000.00



Township Participation \$80,000.00



GCRC Allocation Funds _____



Participation by Others _____

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.**

Township's Board Approval _____

Supervisor _____ Date _____

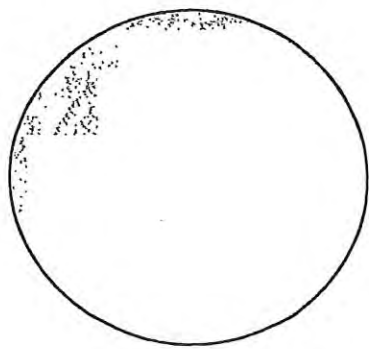
Road Commission's Board Approval _____

Chairperson _____ Date _____

Work Order Number _____

Work Completed _____

District Supervisor _____ Date _____



Engineering Dept. Fund Verification	Matching Allocation
Signature	Date
Available Funds	
Engineering Dept. Fund Verification	Other Participation
Signature	Date
Available Funds	



GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street
Flint, Michigan 48503-3995

COST FOR HMA RESURFACING

DATE 01/04/2023 TOWNSHIP OF Flushing

ROAD NAME: Coldwater Rd - M-13 to Seymour Rd

LENGTH: 3.15 Miles: 3.15

TYPE OF WORK: HMA Resurfacing (2" inches)

ADDITIONAL COMMENTS: *Prices good for the 2023 paving season* Final accounting will be based on actual cost

COMMENTS: Road Improvement Project

SUMMARY OF ESTIMATED TOWNSHIP COST

Estimated Time Needed to Complete Work

Day/Days 1



GRAND TOTAL \$630,000.00

Township Participation \$415,000.00

GCRC Allocation Funds \$215,000.00

Participation by Others _____

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.**

Township's Board Approval _____

Supervisor

Date

Road Commission's Board Approval _____

Chairperson

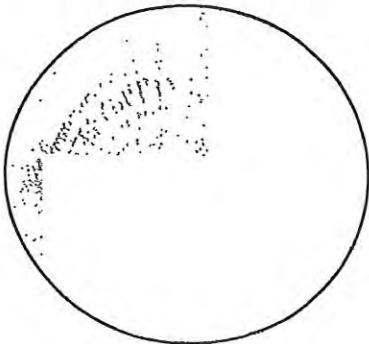
Date

Work Order Number _____

Work Completed _____

District Supervisor

Date



Engineering Dept Fund Verification	Matching Allocation
Signature	Date
Available Funds	
Engineering Dept. Fund Verification	Other Participation
Signature	Date
Available Funds	



SCRAP TIRE CLEANUP GRANT AGREEMENT

BETWEEN THE

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

AND

CHARTER TOWNSHIP OF FLUSHING

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), Materials Management Division ("State"), and Charter Flushing Township ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. Legislative appropriation of Funds for grant assistance is set forth in **Public Act No. 0166 of 2022**. This Agreement is subject to the terms and conditions specified herein.

PROJECT INFORMATION:

Project Name: Charter Township of Flushing

Amount of grant: \$6,000.00

% of grant state \$100 / % of grant federal 0

PROJECT TOTAL: \$6,000.00

Start Date (executed by EGLE): _____

End Date: December 31, 2023

GRANTEE CONTACT INFORMATION:

Name/Title: Frederick Thorsby, Supervisor

Organization: Charter Township of Flushing

Address: 6524 North Seymour Road

City, State, ZIP: Flushing, Michigan 48433

Phone Number: 810-659-0800, Ext. 104

E-Mail Address: supervisor@flushingtwp.org

Grantee DUNs/UEI Number (Required for Federal Funding): Not applicable

SIGMA Vendor Number: CV0048141

STATE'S CONTACT INFORMATION:

Name/Title: Kirsten Clemens, Scrap Tire Coordinator

Division/Bureau/Office: Materials Management Division (MMD), Scrap Tire Program

Address: P.O. Box 30241

City, State, ZIP: Lansing, Michigan 48909-7741

Phone Number: 517-614-7431

E-Mail Address: EGLE-ScrapTire@Michigan.gov

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

_____	Frederick Thorsby, Supervisor	_____
Signature	Name/Title	Date

FOR THE STATE:

_____	Elizabeth M. Browne, Director, MMD	_____
Signature	Name/Title <i>EB</i> 01/25/23	Date

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

Reporting Period	Due Date
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October

for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State. The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days from the End Date of the Agreement.

(C) All products shall acknowledge that the project was supported in whole or in part by the Scrap Tire Program, EGLE, per the guidelines provided by the program.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with 2 CFR 200, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of [five] years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement, unless otherwise specified in Appendix A.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract.
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees.
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

PROJECT LOCATION AND SCOPE

The project must be located in Michigan and the scope of the project is outlined in the Grantee's approved Fiscal Year 2023 Scrap Tire Cleanup Program Grant Application.

GRANTEE REIMBURSEMENT

The Grant Amount shall not exceed \$6,000.00, and the Grantee will be reimbursed as specified below, **NOT TO EXCEED ACTUAL COSTS INCURRED BY THE GRANTEE. All other costs associated with the removal of scrap tires, including labor costs, and additional charges for roll-off boxes and dump trailers, etc. are the responsibility of the Grantee.**

The State shall reimburse the Grantee the actual cost, up to \$1,500.00 for an enclosed semi-trailer with less than 500 passenger tire equivalents (PTE), \$3.00 per additional PTE in excess of 500 PTE, not to exceed \$3,000.00 for a full semi-trailer with over 1,000 PTE. ***It should be noted that empty semi-trailers are not eligible for reimbursement under the grant program.*** This payment is for providing acceptable scrap tire collection vehicles at the site of collection, and for the cost of processing and delivering the scrap tires to the End-User.

Tires generated by a business, or a commercial farm are not eligible to received funding under this program and will not be reimbursed. If business or farming tires are accepted at the community cleanup or collection event, the cost for disposal/recycling will be the responsibility of the grantee. Use of grant funding to pay for ineligible activities (i.e., disposal of business or commercial agricultural tires) may result in non-reimbursement of grant funding and may also restrict the grantee from receiving future funding.

GRANT REIMBURSEMENT PROCESS AND GRANTEE REPORTING REQUIREMENTS

The Grantee must first pay the Processor for work completed and then seek reimbursement from the State. If the Grantee is not financially able to pay the Processor prior to seeking reimbursement from the State, then the Grantee may assign its grant payment(s) to the Processor pursuant to Section VII, Assignability, of this Agreement. If the Grantee assigns payment(s) to the Processor, and any payment is intercepted by the Michigan Department of Treasury due to Grantee's outstanding debt to the State of Michigan, then the Grantee is responsible for paying the Processor directly for the outstanding balance due the Processor.

The Grantee shall maintain an accurate count of the number of scrap car tires and scrap truck tires, and oversized tires removed from the site. **The Grantee is responsible for submittal of a COMPLETE Scrap Tire Transportation Record (EQP 5128).** Submittal of incomplete transportation records will delay reimbursement.

A request for payment shall be submitted by the Grantee on a form provided by the State and shall include proof of payment to the Processor or End-User, as applicable, a copy of the Processor invoice(s) and all scrap tire manifests signed by the Grantee, the Processor, and the End-User. Payment reimbursement requests shall be sent to: EGLE-ScrapTire@Michigan.gov

Within 30 days of the date that the last scrap tire covered by this Agreement was removed from the site, the Grantee shall submit the final request for payment accompanied by a Final Project Report, which summarizes the project.

PROCESSOR AND END-USER REQUIREMENTS

Any tire processor utilized by the Grantee shall be a Michigan-based Scrap Tire Processor (Processor). Refer to Section VIII, Subcontracts, for requirements regarding subcontractors.

The State may approve a written request from the Grantee to change the approved Processor(s) and/or approved Scrap Tire Material End-User (End-User) or End-Users identified in this Agreement.

UNUSABLE TIRES

The State may approve a request from the Grantee to replace an approved End-User with a sanitary landfill, licensed under Part 115, Solid Waste Management, of the NREPA. Such a request may be approved if certain scrap tires covered under this Agreement are in such a condition that the approved Processor would not be able to process the scrap tires into a form acceptable to the approved End-User or if due to decreased end-use market availability another viable end-use market cannot be located. Any Grantee wishing to deliver scrap tires to a landfill after proper size reduction, must contact EGLE for approval. Whole motor vehicle tires are prohibited from being disposed of in a landfill. Reimbursement for landfilling of unusable tires shall not exceed the per tire amount authorized by this Agreement.

NOTIFICATION OF DELAYS

The Grantee shall inform the State's Contact of any delays in the start-up of the project and any delays in progress toward completion of the project.

PROJECT COMPLETION

The State will make final payment after the project is complete. Project completion means all of the following:

- (A) All scrap tires covered by this Agreement have been removed from the site and delivered to the End-User identified in this Agreement by the Processor identified in this Agreement.
- (B) The Grantee has submitted the final Request for Payment form, including all supporting financial documentation, all complete scrap tire transportation records signed by the Grantee, the Processor, and the End-User, indicating the total number of scrap car tires, scrap truck tires and oversized tires removed from the site.
- (C) The Grantee has notified the State that the site is clear of all scrap tires and rims covered under this Agreement.
- (D) The Grantee has provided a Final Project Report that summarizes the project including pertinent dates of events, number of participants, tires collected, pictures (if available), and any other information showing how your project was successful.

The State shall make a determination of project completion based on all of the following:

(A) A review of the project file, including all Request for Payment forms, all supporting financial documentation, all scrap tire manifests, and all reports submitted by Grantee, Processor and End-User, to verify that the requirements of this Agreement have been met and that the reimbursement amounts are correct.

(B) A site inspection to determine the number of tires, if any, remaining on the site and to verify that the requirements of this Agreement have been met.

COMMUNITY CLEANUP ADDITIONAL REQUIREMENTS

Grants awarded to communities for the purpose of conducting community clean up days must adhere to the following requirements as outlined in the Application:

(A) The Grantee must have the scrap tires disposed of as soon as possible, preferably the same day as the cleanup day or next business day, unless collecting tires to coordinate a regional pickup by the hauler. The maximum time tires can be at a collection point is one week.

(B) If the Grantee is coordinating with other Grantees in the region, each Grantee can store for up to one week all the collected scrap tires at a collection point to coordinate a regional pickup by the hauler.

(C) The Grantee must notify the Scrap Tire Program Coordinator (via EGLE-ScrapTire@Michigan.gov) of each upcoming collection/cleanup event scheduled under the grant. This can include newsletters, flyers, web or any other utilized media.

(D) The Grantee is required to provide recognition of the Scrap Tire Cleanup Grant funding as it relates to their individual project (sample language and logos are available upon request).

REMAINDER OF PAGE HAS BEEN INTENTIONALLY LEFT BLANK

If you need this information in an alternate format, contact EGLE-Accessibility@Michigan.gov or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations. Questions or concerns should be directed to the Nondiscrimination Compliance Coordinator at EGLE-NondiscriminationCC@Michigan.gov or 517-249-0906.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.

Monthly Zoning and Code Enforcement Report

Chris Czyzio – Flushing Township Zoning Administrator

Meeting Date: February 9, 2023

Brief Summary of Zoning Activities for the month of January 2023

- 3 Inquiries/discussion for appropriate business use/zoning Mt Morris/McKinley area
 - Discussion/request about site plan for 8000 block Mt Morris Rd new owner
 - Provided information for potential special use permit 8000 block McKinley Rd
 - Approved Zoning Permit/Site Plan for Barndominium 8000 block Mt Morris Rd
 - Initial review of home occupation 7000 block of Nichols
 - Inquiry about potential B&B Deland Rd
 - Discussed with Relator potential property use 8000 block of McKinley
 - Inquiry about appropriate zoning for rental home
 - Inquiry about RSA Zoning - minimum home size
 - Provided information on maximum number of horses 7000 block of Nicholas and barn requirements per zoning
 - Discussion with Rowe Eng. re special use 8000 block Coldwater
 - Inquiry regarding duplex 8000 block Wesly
 - Discussion with owner/builder regarding potential rework 5000 block Elms - commercial
 - Issued home occupation permit 7000 block Nichols
 - Letter sent 9000 block Stanley requesting site/business plan, post in person meeting/request
 - Completed MSU Citizen Planner pre-requisite training from MSU
 - Completed 2 Modules of Zoning Administrator Certification Program MSU
 - Investigate, research, of Commercial Wind Energy Ordinance
-

CHARTER TOWNSHIP OF FLUSHING

6524 North Seymour Road
Flushing, Michigan 48433
(810) 659-0800 Fax (810) 659-4212
www.flushingtownship.com

Supervisor – Frederick R. Thorsby
Clerk – Wendy Meinburg
Treasurer – Terry Peck

Trustees
William Bain
Linda Minarik
William Westenbarger
Sharilynn K. Willette

Fire Report January 2023

Fire Runs (Jan)	5
Structure Fire	0
Grass Fire	0
PI Accidents	1
PD Accident -Wash Down	0
Natural Gas Leak	0
Down Wires	0
Electrical Fire	0
Fire Alarms	1
Smoke Investigation	1
Open Burns	0
CO Alarm	1
Odor Investigation	0
Lift Assist	0
Assist EMS	0
Assist to Police	0
Good Intent Call	0

\$0.00 in property and contents loss. Average response time was 8 min.

As Reported by Chief James Michael

FANG ACTIVITY REPORT

January 2023

01/04 – FANG detectives utilized a confidential informant to purchase crack cocaine from a dealer in the Flint area. The dealer was identified and the investigation is ongoing.

01/06 – FANG detectives utilized a confidential informant to conduct a controlled purchase of cocaine from a known dealer in the Flint area. The investigation is ongoing.

Also on this date, FANG detectives conducted a search warrant at the residence of a narcotics dealer. The search warrant resulted in the seizure of 13 grams of fentanyl and a sawed-off shotgun.

01/10 – FANG detectives conducted a search warrant at the residence of a narcotics dealer. The search warrant resulted in the seizure of 4 ounces of cocaine, 1 handgun and \$1,029.00.

01/12 – FANG detectives conducted a narcotics search warrant in the flint area. The search warrant resulted in the seizure of 1.5 ounces of cocaine, ammunition and an auto-sear.

Also on this date, FANG detectives utilized a confidential informant to conduct a controlled purchase of crystal methamphetamine from a known dealer in the Flint area.

01/20 – FANG detectives conducted a search warrant at the residence of a known narcotics dealer in the Flint area. As a result, FANG detectives seized 3 handguns and \$1,055.00.

01/23 – FANG detectives responded to the scene of a BHO explosion in Davison Twp. FANG detectives discovered that the BHO extraction was being conducted legally but the suspect had more processed marijuana than is allowed under the medical marijuana act. The processed marijuana was seized and a report was sent to the prosecutor's office for review.

01/27 – FANG detectives conducted a search warrant at the residence of a suspected narcotics dealer. The search warrant resulted in the seizure of 2 handguns.

01/31- FANG detectives utilized a confidential informant to make a controlled purchase 1 ounce of crystal meth from a known dealer in Mt. Morris Twp. The investigation is ongoing.

CHARTER TOWNSHIP OF FLUSHING

FINANCIAL REPORT FOR JAN 2023

GENERAL FUND FOR JAN 2023

CHECKS IN TRANSIT:

TOTAL	-106,792.04	PREVIOUS BALANCE	\$ 2,349,327.64
		INTEREST	\$400.41

ACH IN TRANSIT:

GF REGISTER CHECKS:			(\$121,283.18)
PAYROLL CHECKS			(\$67,328.82)
BLDG RECEIPTS:			\$6,069.80
RECEIPTS			\$1,129,202.52
SSR			
MERS DC			(\$5,286.00)
EFTPS- IRS			(\$21,363.21)
JOHN HANCOCK			(\$2,419.64)
MERS MANDATORY %			(\$27,247.97)

	\$ -	ACH BCN DEC REVERESED	\$17,804.11
		GOV MIC - X-FER	(\$250,000.00)
		SOM - SITW	(\$3,646.69)
		HEALTH CARE SAVINGS	(\$999.79)
		COLONIAL LIFE	(\$422.94)
		ACH BILLS PAID:	(\$139,967.08)

DEPOSITS IN TRANSIT:

BLDG

	0.00		\$ 2,862,839.16
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BANK CHECKING BALANCE			\$2,969,631.20
DEPOSIT IN TRANSIT			
CHECKS TRANSIT			(\$106,792.04)

CASH IN BANK

101	GENERAL/PARK/DENTAL/VISION	\$347,123.53
207	POLICE FUND	\$994,873.58
249	BUILDING/ORD FUND	\$144,624.72
226	TRASH FUND	\$591,945.27
212	DRUG ENF FUND	\$3,188.21
274	CDBG	\$0.00
301	ARPA	\$527,030.43
401	BOND	\$254,053.42

	TOTAL		\$2,862,839.16
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PURCHASE DATE:

5/16/2022	SECURITY CU	5/16/2023	0.25%	\$250,000.00
2/23/2022	WILDFIRE	2/23/2024	0.80%	\$250,000.00
10/18/2022	GOVMIC	10/18/2023	4.52%	\$1,000,000.00
12/14/2022	GOVMIC	9/14/2023	5.02%	\$500,000.00
1/12/2023	GOVMIC	6/12/2023	4.82%	\$250,000.00

			GF CHK/SAV GRAND TOTAL		1.11%	\$2,250,000.00
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WATER FUND FOR JAN 2023

<u>CHECK</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3117	1/10/2023	Genesee County Drain	MONTHLY	\$152,153.77
3118	1/26/2023	MISS DIGG	MEMBERSHIP	\$1,206.44
				\$153,360.21

<u>ACH</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
16690	1/10/2023	GCDC	Maintenance	2,865.61
				2,865.61

PREVIOUS MONTH ENDING BALANCE	\$ 1,326,170.60
INTEREST	
RECEIPTS	\$469,464.17
GOV MIC - X-FER	(\$250,000.00)
CREDIT CARD PAYMENTS RECEIVED	\$30,265.14
BANK ENCODE ERROR	\$0.05
REGISTER CHECKS	(\$153,360.21)
ACH BILLS PAID:	(\$2,865.61)
	\$ 1,419,674.14
BANK CHECKING BALANCE	\$1,420,880.58
DEPOSIT ERROR	
CHECKS TRANSIT	(\$1,206.44)
	\$1,419,674.14

WATER FUND
INVESTMENT SCHEDULE

		<u>PURCHASE</u>	<u>RENEWAL</u>		
		<u>DATE</u>	<u>DATE</u>		
DORT FEDERAL		5/6/2022	5/6/2023	0.60%	\$250,000.00
GOVMIC	TERM	10/18/2022	10/18/2022	4.52%	\$1,000,000.00
GOVMIC	TERM	12/14/2022	9/14/2023	5.02%	\$2,000,000.00
GOVMIC	TERM	1/12/2023	6/12/2023	4.82%	\$250,000.00
CD'S TOTAL				2.54%	\$3,500,000.00

TAX ACCOUNT FUND FOR JAN 2023

<u>DATE</u>	<u>CHECK</u>	<u>PAYEE</u>	<u>AMOUNT</u>
01/04/2023	7099	BISHOP INTER AIRPORT AUTHORITY	71,614.25
01/04/2023	7100	CLIO SCHOOL DISTRICT	3,816.84
01/04/2023	7101	FLUSHING COMMUNITY SCHOOLS	91.64
01/04/2023	7102	FLUSHING TOWNSHIP - GENERAL FUND	858,838.65
01/04/2023	7103	FLUSHING TOWNSHIP- WATER	49,947.06
01/04/2023	7104	GENESEE CTY LAND BANK	736.19
01/04/2023	7105	GENESEE CTY TREASURER	937,827.29
01/04/2023	7106	GENESEE INTERMEDIATE SCHOOL	38,941.56
01/04/2023	7107	MASS TRANSPORTATION AUTHORITY	182,636.56
01/04/2023	7108	MONTROSE SCHOOL DISTRICT	86,144.70
01/04/2023	7109	MOTT COLLEGE	402,240.26
01/04/2023	7110	NEW LOTHROP AREA PUBLIC SCHOOLS	1,003.93
01/10/2023	7111	ROBERT BUSHEY	1,590.75
01/25/2023	7112	RYAN PAYNE	3,274.22
01/30/2023	7113	BISHOP INTER AIRPORT AUTHORITY	16,612.13
01/30/2023	7114	FLUSHING COMMUNITY SCHOOLS	3,231.32
01/30/2023	7115	FLUSHING TOWNSHIP - GENERAL FUND	194,747.99
01/30/2023	7116	FLUSHING TOWNSHIP- WATER	7,092.49
01/30/2023	7117	GENESEE CTY TREASURER	230,529.65
01/30/2023	7118	VOID	0.00
01/30/2023	7119	GENESEE INTERMEDIATE SCHOOL	10,084.40
01/30/2023	7120	MASS TRANSPORTATION AUTHORITY	42,365.97
01/30/2023	7121	MONTROSE SCHOOL DISTRICT	19,198.94
01/30/2023	7122	MOTT COLLEGE	93,307.37
01/30/2023	7123	NEW LOTHROP AREA PUBLIC SCHOOLS	938.76
			3,256,812.92

PREVIOUS MONTH ENDING BALANCE	\$ 2,395,479.09
CREDIT CARD PAYMENTS RECEIVED	
RECEIPTS	\$847,024.39
NSF CK	(\$3,430.11)
ACH- CREDIT CARD PAYMENTS	16,209.34
BANK ENCODE ERROR	\$0.02
CHECKS	(\$3,256,812.92)
	\$ (1,530.19)

BANK CHECKING BALANCE	\$1,551,710.41
DEPOSIT IN TRANSIT	
BANK ENCODE ERROR	
CHECKS TRANSIT	(\$1,553,240.60)
	(\$1,530.19)



CHARTER TOWNSHIP OF FLUSHING POLICE DEPARTMENT

Chief of Police – Dennie VanAlstine

6524 N. Seymour Road. Flushing, MI 48433
 Phone: (810) 659-0809 Fax: (810) 605-0218

JANUARY 2023 Police Department Statistics

2023	<u>JAN</u>		<u>JAN</u>		
<u>Activity / Date</u>		<u>Activity / Date</u>			
Calls for Service	191	OWI/OUID	0		
Total Complaints Taken	96				
Suspicious Situations	6				
Family Trouble	6				
Felony Arrests	2				
Misd. Arrests	18				
Juv.Felony Arrest	0				
Juv.Misd.Arrest	3				
Business Checks	423	<u>VEHICLE</u>	<u>MILEAGE</u>	<u>USED</u>	
Vacation Checks	118	Patrol Car 27-1	2021	49095	2342
Subdivision Checks	691	Patrol Car 27-2	2017	159313	463
Traffic Stops	32	Patrol Car 27-3	2018	53393	950
Traffic Citations	18	Patrol Car 27-4	2017	74408	375
Traffic Warnings	21	Patrol Car 27-5	2020	77566	76
Medicals	2	Patrol Car 27-6	2020	8579	1139
Alarms	12	Det's Car	2013	146444	801
Reports Completed	85	Chief's Car	2019	59752	607

- 0– Aggravated/Felonious Assault - Family – (0) Non-Family (0)
- 4- Assault and Battery/Simple Assault
- 1–Intimidation/Threats Via Phone (1) Other (0)
- 2– Larceny – Personal Property from Vehicle (1) – From Yard (0) – Other (1)
- 4 – Fraud
- 1 – Contempt of Court
- 1 – Possession or Use of Firearm While Under Influence of Liquor or Drugs
- 1 _ Dog Law Violations
- 12 – Alarms
- 2 _ Civil Custodies
- 0 – Motor Vehicle Unauthorized Use (0)
- 11 – Miscellaneous/Non-Criminal
- 0 – Resist Officer (1) – Flee and Elude (1)
- 0– Motor Vehicle Accident – Failed to Stop and Identify (0)
- 0– Traffic – Registration Law Violations
- 0– Traffic – No Proof of Insurance
- 5– Traffic – Driving on Susp/Revoked/Refused License
- 7– Traffic – Non-Criminal, Accidents
- 1 – Natural Death
- 20– Assists – Fire Department(1) – Other Police Department(18) – EMS (2)

PROPOSED 2023-24 BUDGET				GENERAL FUND		
TB Public Hearing 2-9-23				COMPARATIVE		
REVENUES	ACTUAL REVENUES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED REVENUES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	STATEMENT
TAXES	159,866	153,500	153,500	165,000	7.49%	Taxable Value Increased
MOBILE HOME PARK FEES	3,041	2,500	2,500	3,000	20.00%	New mobile homes
SPECIAL USE PERMITS	900	100	100	100	0.00%	
EARTH REMOVAL PERMITS	50	100	100	100	0.00%	
SITE PLAN/LAND DIVISION	700	500	500	500	0.00%	
SIGN ORDINANCE/PEDDLERS FEE		100	100	100	0.00%	
MISCELLANEOUS REVENUE	31,530	2,000	2,000	2,000	0.00%	
PA48 MAINT OF PUBLIC ROW/TRANSP	7,097	8,000	8,000	8,000	0.00%	
REIMBURSEMENT-WATER FUND EXP	203,000	210,000	210,000	220,000	4.76%	Water Fund Share of Costs % estimate
STATE SHARED REVENUE	1,148,680	900,000	900,000	1,000,000	11.11%	Sales Tax Increase
TAX COLLECTION FEES	114,514	100,000	100,000	110,000	10.00%	Taxable Value Increased
PLAT FEES	100	100	100	100	0.00%	
REZONING FEES		100	100	100	0.00%	
VARIANCE FEES		100	100	100	0.00%	
SPECIAL MEETING FEES		100	100	100	0.00%	
COPY MACHINE FEES/FOIA		100	100	100	0.00%	
MISCELLANEOUS SALES & SERVICE	139	200	200	200	0.00%	
SIGN SALES		100	100	100	0.00%	
SALE OF EQUIPMENT	2,566	100	100	100	0.00%	
VOTER LISTS & INFORMATION		100	100	100	0.00%	
TAX INFORMATION INCOME	1,055	1,000	1,000	1,000	0.00%	
HOME OCCUPATION	230	100	100	100	0.00%	
ELECTION REIMBURSEMENT		100	100	100	0.00%	
INTEREST ON INVESTMENTS	29,175	5,000	5,000	5,000	0.00%	
WORKMEN'S COMPENSATION DIVIDEND	1,686	100	100	100	0.00%	
LIFE INSURANCE PREMIUM DIVIDEND		100	100	100	0.00%	
HALL RENTAL	4,295	5,000	5,000	4,000	-20.00%	One rental weekends
REIMBURSEMENT-SET TAX COLLECT	885	885	885	885	0.00%	
KRYSTAL CREEK SPEICAL ASSESSMENT	25,879	16,000	16,000	10,000	-37.50%	Payoff of special assessments
COMCAST FRANCHISE	151,759	150,000	150,000	150,000	0.00%	
COMCAST PEG	7,584	7,200	7,200	7,200	0.00%	
CELLSITE TOWER RENTAL	8,109	24,000	24,000	24,000	0.00%	
CVTRS- SOM	25,319	15,000	15,000	10,000	-33.33%	Prior year actual
PARK REVENUE	3,291	1,000	1,000	1,000	0.00%	
VISION EXPENSE CONTRIBUTION	1,420	2,500	2,500	2,500	0.00%	
DENTAL EXPENSE CONTRIBUTION	8,180	10,000	10,000	10,000	0.00%	
BUILDING	162,166	100,000	100,000	100,000	0.00%	
ARPA	96,041	600,000	600,000	370,000	-38.33%	Less projects
TOTAL:	2,199,257	2,315,785	2,315,785	2,205,785	-4.75%	

EXPENSES	ACTUAL EXPENSES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED EXPENSES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	COMPARATIVE STATEMENT
TOWNSHIP BOARD						
TRUSTEE SALARY	18,860	20,000	20,000	20,000	0.00%	
RECORDING SECRETARY	825	900	900	900	0.00%	
PLANNING COMMISSION	4,175	7,400	7,400	7,400	0.00%	
ZONING BOARD OF APPEALS	400	2,000	2,000	2,000	0.00%	
MEDICARE TAXES	654	1,700	1,700	1,700	0.00%	
BANK CHARGE	468	600	600	600	0.00%	
RETIREE- HEALTH INSURANCE	1,026	1,800	1,800	1,800	0.00%	
MERS ACTUARIAL SERVICES		100	100	100	0.00%	
CONTRACTUAL SERVICES/PROMO	5,703	10,000	10,000	10,000	0.00%	
LEGAL FEES	15,576	25,000	25,000	25,000	0.00%	
TELEPHONE EXPENSE		100	100	100	0.00%	
MILEAGE		500	500	500	0.00%	
TRAINING & CONVENTION	3,468	6,000	6,000	6,000	0.00%	
OTHER BRD TRAINING & CONVENTION	255	2,000	2,000	2,000	0.00%	
PRINTING & PUBLICATION	5,020	5,000	5,000	5,000	0.00%	
INSURANCE LIAB/PROPERTY/BONDS	84,086	93,000	93,000	100,000	7.53% Annual Increase	
COMPUTER MAINTENANCE	6,985	10,000	10,000	10,000	0.00%	
MISCELLANEOUS EXPENSE		2,500	2,500	2,500	0.00%	
PENSION FUNDING-VOLUNTARY	60,000	60,000	60,000	60,000	0.00%	
MEMBERSHIP DUES	7,201	21,000	21,000	21,000	0.00%	
TOTAL:	214,702	269,600	269,600	276,600	2.60%	
SUPERVISOR						
SALARY	45,630	50,040	50,040	51,541	3.00% Compensation Comm	
DEPUTY SUPV		300	300	1,200	300.00% New Position	
MEDICARE	662	1,200	1,200	1,200	0.00%	
TELEPHONE EXPENSE	511	600	600	1,200	100.00% Add I-Pad	
MILEAGE		300	300	300	0.00%	
OPERATING SUPPLIES	50	250	250	250	0.00%	
TRAINING & WORKSHOPS		500	500	500	0.00%	
COMPUTER MAINTENANCE		250	250	250	0.00%	
MEMBERSHIP DUES		50	50	50	0.00%	
OFFICE EQUIPMENT	850	1,000	1,000	1,000	0.00%	
TOTAL:	47,703	54,490	54,490	57,491	5.51%	

ACTUAL EXPENSES		AMENDED BUDGET	ESTIMATED EXPENSES	PROPOSED BUDGET	BUDGET % CHANGE	COMPARATIVE STATEMENT
03/31/22		03/31/23	03/31/23	03/31/24	2023-24	
CLERK						
SALARY	45,062	47,767	47,767	49,200	3.00%	Compensation Comm
ADMIN ASST	10,334	26,000	26,000	37,000	42.31%	Step Increase
DEPUTY CLERK		300	300	1,200	300.00%	Deputy employee
MEDICARE	1,444	5,000	5,000	6,000	20.00%	New employee
HEALTH INSURANCE	0	4,000	4,000	8,500	112.50%	New employee/annual increase
DISABILITY INSURANCE	0	500	500	700	40.00%	New employee
DENTAL EXPENSE	0	300	300	780	160.00%	New employee
VISION EXPENSE	0	300	300	150	-50.00%	New employee
LIFE INSURANCE	0	100	100	150	50.00%	New employee
PENSION EXPENSE	0	1,500	1,500	2,000	33.33%	New employee
PHONE EXPENSE	0	400	400	600	50.00%	New phone
OFFICE SUPPLIES	135	300	300	300	0.00%	
MILEAGE	197	300	300	300	0.00%	
TRAINING & CONVENTION	1,550	3,000	3,000	3,000	0.00%	
COMPUTER MAINTENANCE	225	300	300	300	0.00%	
MEMBERSHIP DUES	80	500	500	500	0.00%	
OFFICE EQUIPMENT		500	500	1,000	100.00%	New computer
TOTAL:	59,027	91,067	91,067	111,680	22.63%	
ACCOUNTING						
SALARY	52,247	53,500	53,500	53,500	0.00%	
COMPENSATED ABSENCES/COLA	3,986	4,000	4,000	4,000	0.00%	
FICA/MED EXPENSE	4,009	4,500	4,500	4,500	0.00%	
HEALTH INSURANCE	15,419	17,500	17,500	20,000	14.29%	Annual Increase
DISABILITY INSURANCE	760	1,000	1,000	1,000	0.00%	
DENTAL EXPENSE	960	1,000	1,000	1,000	0.00%	
VISION EXPENSE	120	200	200	200	0.00%	
LIFE INSURANCE	149	300	300	300	0.00%	
PENSION EXPENSE	40,676	46,000	46,000	46,000	0.00%	MERS Multiplier Annual Change
OPERATING SUPPLIES	103	500	500	500	0.00%	
AUDIT EXPENSE	9,165	12,000	12,000	12,000	0.00%	
MILEAGE		50	50	50	0.00%	
TRAINING & CONVENTION		500	500	500	0.00%	
COMPUTER MAINTENANCE		500	500	500	0.00%	
CAPITOL OUTLAY-OFFICE EQUIP.		100	100	100	0.00%	
TOTAL:	127,594	141,650	141,650	144,150	1.76%	

	ACTUAL EXPENSES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED EXPENSES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	COMPARATIVE STATEMENT
ASSESSOR						
SALARY	54,129	57,000	57,000	57,000	0.00%	
COMPENSATION ABSENSES/COLA	4,690	5,000	5,000	5,000	0.00%	
BOARD OF REVIEW	1,150	2,500	2,500	2,500	0.00%	
FICA/MEDICARE EXPENSE	4,299	5,200	5,200	5,200	0.00%	
HEALTH INSURANCE	15,779	18,000	18,000	20,500	13.89%	Ins Prem less 20%/Annual % Increase
DISABILITY INSURANCE	791	1,000	1,000	1,000	0.00%	
DENTAL INSURANCE	600	1,600	1,600	1,600	0.00%	
VISION INSURANCE	120	300	300	300	0.00%	
LIFE INSURANCE	149	300	300	300	0.00%	
PENSION EXPENSE	37,034	46,000	46,000	46,000	0.00%	MERS Multiplier Annual Change
OFFICE SUPPLIES & POSTAGE	2,485	3,000	3,000	3,000	0.00%	
ASSESSMENT ROLL EXPENSE	355	500	500	500	0.00%	
TELEPHONE EXPENSE	144	700	700	700	0.00%	
INSURANCE & BONDS		750	750	750	0.00%	
MILEAGE/GAS		700	700	700	0.00%	
TRAINING & CONVENTION	540	1,500	1,500	1,500	0.00%	
PRINTING & PUBLICATION	1,885	1,500	1,500	1,500	0.00%	
COMPUTER EXPENSES/MAINTENANCE	1,880	2,000	2,000	2,000	0.00%	
MEMBERSHIP DUES	375	400	400	400	0.00%	
OFFICE EQUIPMENT		100	100	100	0.00%	
TOTAL:	126,405	148,050	148,050	150,550	1.69%	
ELECTIONS						
PART TIME WAGES		13,800	13,800	16,300	18.12%	New requirements
ELECTION WORKERS		15,000	15,000	17,500	16.67%	New requirements
FICA		1,200	1,200	1,200	0.00%	
OFFICE SUPPLIES		5,000	5,000	5,000	0.00%	
PRINTING & POSTAGE		5,000	5,000	5,000	0.00%	
EQUIP & LOCATION RENTAL	12,261	5,000	5,000	10,000	100.00%	New requirements
TOTAL:	12,261	45,000	45,000	55,000	22.22%	

	ACTUAL EXPENSES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED EXPENSES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	Page 5 COMPARATIVE STATEMENT
TREASURER						
SALARY	44,493	45,500	45,500	46,865	3.00%	Compensation Comm
DEPUTY TREASURER	1,500	1,500	1,500	1,500	0.00%	
CLERICAL WAGES	41,772	46,200	46,200	46,200	0.00%	
MEDICARE TAXES	3,694	7,000	7,000	7,000	0.00%	
MILEAGE	1,130	1,500	1,500	1,500	0.00%	
HEALTH INS - CLERICAL	7,168	8,900	8,900	10,000	12.36%	Annual Increase
DISABILITY INSURANCE- CLERICAL	573	700	700	700	0.00%	
DENTAL INSURANCE- CLERICAL	600	780	780	780	0.00%	
VISION INSURANCE- CLERICAL	120	150	150	150	0.00%	
LIFE INSURANCE- CLERICAL	149	150	150	150	0.00%	
PENSION EXPENSE- DEPUTY	838					Closed division went to flat rate
PENSION EXPENSE- CLERICAL	27,661	42,000	42,000	44,000	4.76%	MERS Multiplier Annual Change
OPERATING SUPPLIES	103	200	200	200	0.00%	
TAX ROLL EXPENSE/POSTAGE	3,178	6,000	6,000	6,000	0.00%	
TRAINING & CONFERENCE	123	1,000	1,000	1,000	0.00%	
COMPUTER MAINTENANCE	1,175	1,500	1,500	1,500	0.00%	
OFFICE EQUIPMENT		500	500	500	0.00%	
MEMBERSHIP DUES		50	50	50	0.00%	
TOTAL:	134,277	163,630	163,630	168,095	2.73%	
HALL RENTAL EXPENSE						
SUPPLIES	37	100	100	100	0.00%	
HALL MAINTENANCE	1,440	1,500	1,500	1,500	0.00%	
MISCELLANEOUS	0	1,200	1,200	1,200	0.00%	
CAPITOL OUTLAY/EQUIPMENT	0	1,000	1,000	1,000	0.00%	
TOTAL:	1,477	3,800	3,800	3,800	0.00%	
TOWNSHIP HALL						
PART TIME MAINTENANCE WAGES	12,748	16,000	16,000	16,000	0.00%	
PART TIME CLERICAL WAGES		1,000	1,000	1,000	0.00%	
FICAMEDICARE	975	1,600	1,600	1,600	0.00%	
OFFICE SUPPLIES & POSTAGE	2,286	3,000	3,000	3,000	0.00%	
OPERATING SUPPLIES	2,685	3,000	3,000	3,000	0.00%	
MAINTENANCE SUPPLIES	3,450	4,000	4,000	4,000	0.00%	
TELEPHONE EXPENSE	4,486	6,000	6,000	6,000	0.00%	
TELEPHONE LEASE	2,448	3,000	3,000	3,000	0.00%	
INTERNET	1,733	2,000	2,000	2,000	0.00%	
INSURANCE-LEASED COPIER/Phone	50	250	250	250	0.00%	

	ACTUAL EXPENSES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED EXPENSES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	COMPARATIVE STATEMENT
CLERICAL-WATER DEPARTMENT						
WAGES	44,426	46,000	46,000	46,000	0.00%	Cafeteria
FICA/MEDICARE EXPENSE	3,200	4,000	4,000	4,000	0.00%	
DISABILITY INSURANCE	528	700	700	700	0.00%	
DENTAL INSURANCE	960	1,500	1,500	1,500	0.00%	
VISION INSURANCE	120	400	400	400	0.00%	
LIFE INSURANCE	149	250	250	250	0.00%	
PENSION EXPENSE	30,592	42,000	42,000	42,000	0.00%	
OFFICE SUPPLIES & POSTAGE		600	600	600	0.00%	
PRINTING & PUBLISHING		250	250	250	0.00%	
INSURANCE & BONDS		100	100	100	0.00%	
OFFICE EQUIPMENT		100	100	100	0.00%	
COMPUTER MAINTENANCE		500	500	500	0.00%	
TOTAL:	79,975	96,400	96,400	96,400	0.00%	
BUILDING DEPARTMENT						
CONTRACTURAL SERVICES:	61,725	60,000	60,000	60,000	0.00%	
HEALTH INSURANCE		14,000	14,000	22,000	57.14%	Annual Increase
DISABILITY INSURANCE		500	500	500	0.00%	
DENTAL EXPENSE		500	500	500	0.00%	
VISION EXPENSE		150	150	150	0.00%	
LIFE INSURANCE		150	150	150	0.00%	
PENSION EXPENSE		1,000	1,000	3,000	200.00%	New employee
OFFICE SUPPLIES	478	500	500	500	0.00%	
TELEPHONE	360	500	500	500	0.00%	
CONFERENCES		100	100	100	0.00%	
INSURANCE & BONDS	1,033	1,200	1,200	1,200	0.00%	
AUDIT	310	500	500	500	0.00%	
VEHICLE MAINT & GAS	0	0	0	2,000		Vehicle used for Zoning/ORD
MEMBERSHIP		100	100	100	0.00%	
COMPUTER SERVICES	1,734	3,000	3,000	3,000	0.00%	
CODIFICATION	6,431	5,000	5,000	100	-98.00%	Finished project
OFFICE EQUIPMENT		1,500	1,500	1,500	0.00%	
FICA/MEDICARE	2,790	4,800	4,800	6,000	25.00%	New employee
ZONING/CODE ADMINISTRATOR	6,465	31,500	31,500	42,000	33.33%	New employee
TOTAL:	81,326	125,000	125,000	143,800	15.04%	

	ACTUAL EXPENSES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED EXPENSES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	Page 8 COMPARATIVE STATEMENT
PARK DEPARTMENT						
PART TIME- WAGES	11,988	18,000	18,000	18,000	0.00%	
FICA/MEDICARE	917	1,300	1,300	1,300	0.00%	
OFFICE SUPPLIES & POSTAGE	250	500	500	500	0.00%	
MARKETING & PROMOTION		1,000	1,000	1,000	0.00%	
AUDIT EXPENSE	155	500	500	500	0.00%	
CONTRACTUAL SERVICES	550	500	500	1,000	100.00%	
MAINTENANCE & SUPPLIES	2,461	3,000	3,000	3,000	0.00%	
GAS & OIL EXPENSE	682	700	700	800	14.29%	
INSURANCE & BONDS	1,406	1,400	1,400	1,400	0.00%	
UTILITIES	3,335	4,000	4,000	4,000	0.00%	
EQUIPMENT REPAIRS & MAINTENANCE	1,207	1,500	1,500	1,500	0.00%	
CAPITAL IMPROVEMENTS		100	100	100	0.00%	
MISCELLANEOUS EXPENSE	511	500	500	500	0.00%	
PRESCRIBED BURN	4,475	0	0	8,200		No Burn in 2022
EQUIPMENT	2,507	3,000	3,000	3,000	0.00%	
TOTAL:	30,444	36,000	36,000	44,800	24.44%	
DENTAL						
DENTAL EXPENSES	10,030	14,000	14,000	15,000	7.14%	New employees
TOTAL:	10,030	14,000	14,000	15,000	7.14%	
VISION						
VISION EXPENSES	628	3,000	3,000	4,000	33.33%	New employees
TOTAL:	628	3,000	3,000	4,000	33.33%	
ARPA						
WAGES	25,837	80,000	80,000	80,000	0.00%	
FICA/MEDICARE EXPENSE	1,943	6,500	6,500	6,500	0.00%	
PENSION EXPENSE	5,759	15,000	15,000	15,000	0.00%	
OFFICE SUPPLIES	234	6,000	6,000	6,000	0.00%	
COVID COPAY/PPE SUPPLIES	885	5,000	5,000	5,000	0.00%	
CONTRACTUAL SERV - MOSQUITO	30,000	400,000	400,000	200,000	-50.00%	Less Projects
BLDG MAINTAINENCE	12,785	10,000	10,000	10,000	0.00%	
COMPUTER SERVICES	5,000	5,000	5,000	5,000	0.00%	
EQUIPMENT	5,797	12,500	12,500	12,500	0.00%	
CAPITAL IMPROVEMENTS	7,800	30,000	30,000	30,000	0.00%	
INTEREST EXPENSE		30,000	30,000	0	-100.00%	
TOTAL:	96,040	600,000	600,000	370,000	-38.33%	

GRAND TOTAL OF EXPENDITURES	1,670,185	2,831,137	2,831,137	2,784,716	-1.64%
BEGINNING FUND BALANCE				2,195,874	
EXCESS OF REVENUES & (EXPENSES)				(578,931)	
ENDING FUND BALANCE				1,616,943	-26.36%
POLICE FUND					
REVENUES					
TAXES	1,042,855	1,030,000	1,030,000	1,050,000	1.942% Taxable Value Increased
LIQUOR CONTROL	1,381	1,000	1,000	1,000	0.00%
INTEREST		5,000	5,000	5,000	0.00%
MISCELLANEOUS INCOME	992	1,000	1,000	1,000	0.00%
COPY MACHINE FEES	628	900	900	900	0.00%
NOTARY FEES	84	300	300	300	0.00%
SALE OF EQUIPMENT					
ORDINANCE ENFORCEMENT	9,429	9,000	9,000	9,000	0.00%
REIMB- SCH RESOURCE OFFICER	105,117	118,000	118,000	118,000	0.00%
VEHICLE IMPOUND FEES	3,115	2,000	2,000	2,000	0.00%
WORKMEN'S COMP DIVIDENDS	2,233	0	0	0	
STATE GRANT- EDUCATION	1,571	2,500	2,500	2,500	0.00%
TOTAL:	1,167,405	1,169,700	1,169,700	1,189,700	1.71%
AMENDED BUDGET 03/31/23					
ESTIMATED BUDGET 03/31/23					
PROPOSED BUDGET 03/31/24					

EXPENDITURES	ACTUAL EXPENSES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED EXPENSES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	COMPARATIVE STATEMENT
OFFICERS WAGES	566,494	635,000	635,000	668,000	5.20%	Wage Increase
PART TIME WAGES	47,050	37,000	37,000	40,000	8.11%	Increase part time
COMPENSATED ABSENCES DUE	13,993	36,000	36,000	23,000	-36.11%	Chief Retired
CLERICAL WAGES	37,632	50,000	40,000	40,000	-20.00%	Actual prior year
FICA EXPENSE	50,166	59,000	59,000	63,000	6.78%	Increase wages
HEALTH INSURANCE	58,150	80,000	80,000	90,000	12.50%	Per Blue Care network
DISABILITY INSURANCE	7,113	7,500	7,500	8,000	6.67%	Ins determined by wages
DENTAL INSURANCE	4,965	6,000	6,000	6,000	0.00%	
VISION INSURANCE	922	2,500	2,500	2,500	0.00%	
LIFE INSURANCE	1,929	3,000	3,000	3,000	0.00%	
OFFICE/OPERATING SUPPLIES	2,897	6,000	6,000	6,000	0.00%	
UNIFORM CLEANING	1,635	2,500	2,500	2,500	0.00%	
UNIFORMS	5,438	5,000	5,000	6,000	20.00%	New hires
FIREARMS/SUPPLIES	3,940	4,000	4,000	4,000	0.00%	
METER CHARGES- COPIES	758	1,200	1,200	1,200	0.00%	
AUDIT EXPENSE	2,325	3,000	3,000	3,000	0.00%	
LEIN/ARMS	2,694	4,500	4,500	4,500	0.00%	
PENSION CONTRACT EXPENSE	128,185	185,000	185,000	167,000	-9.73%	Annual Wage increase
LEGAL FEES	11,935	38,000	38,000	30,000	-21.05%	
TELEPHONE EXPENSE	2,521	4,200	4,200	4,200	0.00%	
TELEPHONE LEASE	1,632	1,800	1,800	1,800	0.00%	
INTERNET	1,511	2,000	2,000	2,000	0.00%	
GAS & OIL EXPENSE	22,217	34,000	34,000	36,000	5.88%	
RADIO REPAIRS/MAINTENANCE	0	2,500	2,500	2,500	0.00%	
CAR REPAIR MAINTENANCE	9,304	12,000	12,000	12,000	0.00%	
TRAINING & CONVENTIONS	4,501	4,000	4,000	4,000	0.00%	
VEHICLE & LIABILITY INS	12,740	20,000	20,000	20,000	0.00%	
WORKMEN'S COMP INSURANCE	3,503	11,000	11,000	13,000	18.18%	
UTILITIES	3,119	3,500	3,500	4,000	14.29%	
BLDG MAINTENANCE/REPAIRS	2,898	4,000	4,000	4,000	0.00%	
COMPUTER MAINTENANCE AGREE	1,685	2,600	2,600	2,600	0.00%	
MISCELLANEOUS EXPENSE		100	100	100	0.00%	
MEMBERSHIP DUES	440	1,500	1,500	1,500	0.00%	
OFFICE EQUIPMENT	983	4,000	4,000	4,000	0.00%	
VEHICLE/4 YR LEASE	14,481	35,500	35,500	60,000	69.01%	
RADIO EQUIPMENT		2,500	2,500	2,500	0.00%	
CAPITAL IMPROVEMENT		0	0	0		
POST RETIREMENT HEALTH CARE	52,518	70,000	70,000	70,000	0.00%	
TOTAL:	1,082,274	1,380,400	1,370,400	1,411,900	2.28%	

	AMENDED BUDGET 03/31/23	ESTIMATED BUDGET 03/31/23	PROPOSED BUDGET 03/31/24
BEGINNING FUND BALANCE	1,293,556	1,293,556	1,092,856
EXCESS OF REVENUES OR (EXPENSES)	(210,700)	(200,700)	(222,200)
ENDING FUND BALANCE	1,082,856	1,092,856	870,656
			-19.60%

DRUG ENFORCEMENT FUND

	ACTUAL REVENUES 03/31/22	ADOPTED BUDGET 03/31/23	PROPOSED BUDGET 03/31/24
REVENUES			
INTEREST INCOME	0		
FORFEITURE INCOME	89	25	25
TOTAL:	89	25	25

	ACTUAL EXPENSES 03/31/22	ADOPTED BUDGET 03/31/23	PROPOSED BUDGET 03/31/24
EXPENDITURES			
PAID TO PROSECUTOR	5	5	5
AUTO EXPENSE			
CAPITOL OUTLAY			
TOTAL:	5	5	5

BEGINNING FUND BALANCE	2,674	653
EXCESS OF REVENUES OR (EXPENSES)	20	20

SOLID WASTE FUND

	ACTUAL REVENUES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED REVENUES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	COMPARATIVE STATEMENT
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REVENUES						
TRASH/RECYCLING ASSESSMENTS	525,618	522,000	522,000	522,000	0.00%	
MISCELLANEOUS INCOME		0		0	0.00%	
INTEREST		0		0	0.00%	
	525,618	522,000	522,000	522,000	0.00%	

	ACTUAL EXPENSES 03/31/22	AMENDED BUDGET 03/31/23	ESTIMATED EXPENSES 03/31/23	PROPOSED BUDGET 03/31/24	BUDGET % CHANGE 2023-24	COMPARATIVE STATEMENT
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EXPENDITURES						
AUDIT	620	900	900	900	0.00%	
TRASH & RECYCLING ASSESSMENTS	497,384	515,000	515,000	515,000	0.00%	
MICHIGAN LANDFILL/TAX	1,996	3,000	3,000	3,000	0.00%	
FUEL SURCHARGE	1,851	50,000	50,000	50,000	0.00%	
LIABILITY INS & BOND	1,895	2,500	2,500	2,500	0.00%	
	503,746	571,400	571,400	571,400	0.00%	

	ADOPTED BUDGET 03/31/23	ESTIMATED BUDGET 03/31/23	PROPOSED BUDGET 03/31/24
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BEGINNING FUND BALANCE	343,918	343,918	294,518
EXCESS OF REVENUES OVER (EXPENSES)	(49,400)	(49,400)	(49,400)
ENDING FUND BALANCE	294,518	294,518	245,118
			-16.77%

CHARTER TOWNSHIP OF FLUSHING

YEAR 2022-23 PROJECTED BUDGET COMPARED TO 2023-2024

	ACTUAL 3/31/2022	AMENDED BUDGET 3/31/2023	ESTIMATED 3/31/2023	PROPOSED BUDGET 3/31/2024	DOLLAR (INCR/DECR) 2022-24
REVENUES	3,892,369	4,007,510	4,007,485	3,917,510	-89,975
FUND BALANCE- BEG OF YEAR		4,351,374	4,348,700	3,583,901	-764,799
TOTAL AVAILABLE RESOURCES		8,358,884	8,356,185	7,501,411	-854,774
EXPENSES:					
TOWNSHIP BOARD	214,702	269,600	269,600	276,600	7,000
SUPERVISOR	47,703	54,490	54,490	57,491	3,001
CLERK	59,027	91,067	91,067	111,680	20,613
ACCOUNTING	127,594	141,650	141,650	144,150	2,500
ASSESSOR	126,405	148,050	148,050	150,550	2,500
ELECTIONS	12,261	45,000	45,000	55,000	10,000
TREASURER	134,277	163,630	163,630	168,095	4,465
HALL RENTAL	1,477	3,800	3,800	3,800	0
TOWNSHIP HALL	72,828	95,350	95,350	95,350	0
PUBLIC SERVICES	479,428	944,100	944,100	1,048,000	103,900
WATER DEPARTMENT	79,975	96,400	96,400	96,400	0
ZONING	81,326	125,000	125,000	143,800	18,800
PARK	30,444	36,000	36,000	44,800	8,800
DENTAL	10,030	14,000	14,000	15,000	1,000
VISION	628	3,000	3,000	4,000	1,000
ARPA	96,040	600,000	600,000	370,000	-230,000
POLICE	1,082,274	1,380,400	1,370,400	1,411,900	41,500
DRUG ENFORCEMENT			0	5	5
TRASH	503,746	571,400	571,400	571,400	0
	3,160,170	4,782,942	4,772,937	4,768,021	-4,916
PROJECTED AMOUNT OF REVENUES OVER/(UNDER) EXPENSES			(765,452)	(850,511)	
PROJECTED 3/31/23 FUND BALANCE				2,733,390	
PROJECTED 3/13/24 FUND BALANCES AS A % OF TOTAL 2022-23 EXPENSES				57.33%	

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
16654 POSTED BY KARLA	01/02/2023	ACH	TRICITY - COMPUTER SERVICES	KARLA		
101-000-001.100 101-101-948.001	CASH 2 COMPUTER MANAGEMENT AGR				200.00	200.00
					200.00	200.00
16655 POSTED BY KARLA	01/02/2023	ACH	GILROYS - SUPPLIES	KARLA		
101-000-001.100 101-265-754.000	CASH 2 MAINTENANCE SUPPLIES				157.85	157.85
					157.85	157.85
16660 POSTED BY KARLA	01/04/2023	ACH	CHAMPS - UNIFORM CLEANING	KARLA		
207-000-001.100 207-000-766.000	CASH 2 UNIFORM CLEANING				31.60	31.60
					31.60	31.60
16661 POSTED BY KARLA	01/04/2023	ACH	PRO COM - NEW VEHICLE	KARLA		
207-000-001.100 207-000-981.001	CASH 2 CAPITAL OUTLAY - EQUIPMENT				225.00	225.00
					225.00	225.00
16662 POSTED BY KARLA	01/04/2023	ACH	SUSKI CHEVY- LEASE FEB	KARLA		
207-000-001.100 207-000-983.000	CASH 2 CAR RENTAL				250.00	250.00
					250.00	250.00
16663 POSTED BY KARLA	01/04/2023	ACH	NYE UNIFORM	KARLA		
207-000-001.100 207-000-767.000	CASH 2 UNIFORMS				887.86	887.86
					887.86	887.86
16664 POSTED BY KARLA	01/04/2023	ACH	FLUSHING TWP - WATER	KARLA		
101-000-001.100 101-265-921.000 207-000-001.100 207-000-921.000	CASH 2 UTILITIES CASH 2 UTILITIES				81.85	81.85
					113.75	113.75
					195.60	195.60
16667 POSTED BY KARLA	01/04/2023	ACH	VERIZON- CELL PHONE	KARLA		
207-000-001.100 207-000-850.000 101-000-001.100 101-257-850.000 208-000-001.100 208-000-955.001 101-171-850.000 249-000-001.100 249-000-850.000 101-000-001.100 101-215-850.000	CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE CASH 2 MISCELLANEOUS EXPENSE TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE				42.39	42.39
					42.39	144.81
					42.39	42.39
					42.39	
					102.42	
					30.02	30.02
					30.02	42.39
					42.39	
					302.00	302.00
16668 POSTED BY KARLA	01/05/2023	ACH	FLINT CLEANING SUPPLIES	KARLA		
101-000-001.100 101-265-754.000	CASH 2 MAINTENANCE SUPPLIES				337.30	337.30
					337.30	337.30
16669 POSTED BY KARLA	01/05/2023	ACH	ENERGY REDUCTION COALITION	KARLA		
101-265-921.000 101-000-001.100	UTILITIES CASH 2				162.15	162.15

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
					162.15	162.15
16684 POSTED BY KARLA	01/09/2023	ACH	VIEW NEWSPAPER- PUBLICATION	KARLA		
101-000-001.100 101-101-900.000	CASH 2 PRINTING & PUBLISHING				228.30	228.30
					228.30	228.30
16687 POSTED BY KARLA	01/10/2023	ACH	CITY OF FLUSHING -	KARLA		
101-000-001.100 101-443-801.000	CASH 2 FIRE CONTRACT				38,750.00	38,750.00
					38,750.00	38,750.00
16688 POSTED BY KARLA	01/10/2023	ACH	EMTERRA - TRASH SERVICES	KARLA		
226-000-001.100 226-000-801.000 226-000-802.001 226-000-759.000	CASH 2 CONTRACTUAL SERVICES MISCELLANEOUS EXPENSE GASOLINE EXPENSE				42,612.59 166.34 3,587.01	46,365.94
					46,365.94	46,365.94
16689 POSTED BY KARLA	01/10/2023	ACH	FLUSHING COMM SCH - GAS	KARLA		
207-000-001.100 207-000-759.000 101-000-001.100 101-443-812.000 101-443-932.000 208-000-001.100 208-000-759.000 249-000-001.100 249-000-759.000	CASH 2 GASOLINE EXPENSE CASH 2 SENIOR CITIZENS/VAN EXPENSE GAS/OIL/ AUTO MAINTENANCE EXPENSE CASH 2 GASOLINE EXPENSE CASH 2 GASOLINE EXPENSE				1,590.97 140.60 107.57 33.03 33.03 103.45	1,590.97 33.03 103.45
					1,868.05	1,868.05
16691 POSTED BY KARLA	01/10/2023	ACH	CONSUMERS- LIGHTS AT LARGE	KARLA		
101-000-001.100 101-443-926.000 101-443-926.000 101-443-926.000	CASH 2 LIGHTS AT LARGE LIGHTS AT LARGE LIGHTS AT LARGE				330.63 22.81 4,122.98	4,476.42
					4,476.42	4,476.42
16692 POSTED BY KARLA	01/10/2023	ACH	COMAST - INTERNET	KARLA		
207-000-001.100 207-000-852.000 207-000-850.000	CASH 2 INTERNET SERVICES TELEPHONE EXPENSE				114.90 162.58	277.48
					277.48	277.48
16693 POSTED BY KARLA	01/10/2023	ACH	APEX SOFTWARE - ASSESSING	KARLA		
101-000-001.100 101-257-948.004	CASH 2 COMPUTER MAINTENANCE				470.00	470.00
					470.00	470.00
16694 POSTED BY KARLA	01/11/2023	ACH	MUNICIPAL WEB SERVICE - COMPUTER	KARLA		
101-000-001.100 101-443-962.000	CASH 2 PEG SERVICES				285.00	285.00
					285.00	285.00
16695 POSTED BY KARLA	01/11/2023	ACH	CONSUMERS - ELECTRIC BILL	KARLA		
207-000-001.100 207-000-921.000 101-000-001.100 101-265-921.000 208-000-001.100	CASH 2 UTILITIES CASH 2 UTILITIES CASH 2				309.85 1,834.36	309.85 1,834.36
					379.42	379.42

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
208-000-921.000	UTILITIES				379.42	
					2,523.63	2,523.63
16702 POSTED BY KARLA	01/12/2023	ACH	MATTIS-VEHICLE WASH	KARLA		
207-000-001.100	CASH 2					70.00
207-000-932.000	CAR REPAIR MAINTENANCE				70.00	70.00
16703 POSTED BY KARLA	01/12/2023	ACH	LOUIES TOWING- VEHICLE MAINT	KARLA		
207-000-001.100	CASH 2					94.00
207-000-932.000	CAR REPAIR MAINTENANCE				94.00	94.00
16706 POSTED BY KARLA	01/17/2023	ACH	ROWE ENG	KARLA		
101-000-001.100	CASH 2					437.50
101-101-801.000	CONTRACTUAL SERVICES				437.50	833.75
249-000-001.100	CASH 2					833.75
249-000-802.003	CODIFICATION				833.75	1,271.25
16707 POSTED BY KARLA	01/17/2023	ACH	TERMINIX- PEST CONTROL	KARLA		
101-000-001.100	CASH 2					102.00
101-265-930.000	BLDG MAINTENANCE				102.00	102.00
16708 POSTED BY KARLA	01/17/2023	ACH	COMCAST - INTERNET/PHONE	KARLA		
101-000-001.100	CASH 2					438.63
101-265-850.000	TELEPHONE EXPENSE				293.73	438.63
101-265-852.000	INTERNET				144.90	438.63
16709 POSTED BY KARLA	01/18/2023	ACH	FLUSHING LAWN & TRACTOR	KARLA		
101-000-001.100	CASH 2					99.98
101-265-754.000	MAINTENANCE SUPPLIES				99.98	99.98
16710 POSTED BY KARLA	01/19/2023	ACH	HEALTH ALLIANCE- MEDICARE PART B SUPP	KARLA		
101-000-001.100	CASH 2					108.00
101-101-718.003	HEALTH INSURANCE				108.00	108.00
16718 POSTED BY KARLA	01/23/2023	ACH	BALBOA- PHONE LEASE	KARLA		
207-000-001.100	CASH 2					136.00
207-000-853.002	TELEPHONE LEASE				136.00	204.00
101-000-001.100	CASH 2					204.00
101-265-853.002	TELEPHONE LEASE				204.00	340.00
16719 POSTED BY KARLA	01/23/2023	ACH	BALBOA- PHONE LEASE	KARLA		
101-000-001.100	CASH 2					38.09
101-265-850.000	TELEPHONE EXPENSE				38.09	38.09
16720 POSTED BY KARLA	01/23/2023	ACH	HARTFORD INS	KARLA		
207-000-726.000	LIFE INSURANCE				179.80	846.46
207-000-718.002	DISABILITY INSURANCE				666.66	846.46
207-000-001.100	CASH 2					846.46
101-191-726.000	LIFE INSURANCE				12.40	846.46

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
101-257-726.000	LIFE INSURANCE				12.40	
101-219-726.000	LIFE INSURANCE				12.40	
101-253-726.001	LIFE INSURANCE-CLERICAL				12.40	
101-191-718.001	DISABILITY INSURANCE				63.37	
101-257-718.001	DISABILITY INSURANCE				65.91	
101-253-718.002	DISABILITY INSURANCE				47.71	
101-219-718.001	DISABILITY INSURANCE				43.97	
101-000-001.100	CASH 2					270.56
249-000-001.100	CASH 2					72.94
249-000-726.000	LIFE INSURANCE				12.40	
249-000-718.001	DISABILITY INSURANCE				60.54	
101-000-001.100	CASH 2					64.44
101-215-726.000	LIFE INSURANCE				12.40	
101-215-718.001	DISABILITY INSURANCE				52.04	
					<hr/>	
					1,254.40	1,254.40
16721	01/23/2023	ACH	BCN- HEALTH INSURANCE	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					17,403.80
207-000-718.003	HEALTH INSURANCE				11,569.00	
101-191-718.003	HEALTH INSURANCE				3,565.28	
101-257-718.003	HEALTH INSURANCE				3,643.54	
101-253-718.003	HEALTH INSURANCE				1,675.76	
101-000-001.100	CASH 2					10,904.96
207-000-718.005	HEALTH INSURANCE-RETIREMENT BENEFIT				5,819.80	
207-000-718.003	HEALTH INSURANCE				15.00	
249-000-001.100	CASH 2					4,002.24
249-000-718.003	HEALTH INSURANCE				4,002.24	
101-215-718.003	HEALTH INS				2,020.38	
					<hr/>	
					32,311.00	32,311.00
16726	01/23/2023	ACH	FIRST NATIONAL BANK OF OMAHA - CC	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					208.08
207-000-752.000	OFFICE SUPPLIES & POSTAGE				208.08	
101-000-001.100	CASH 2					1,059.08
101-265-752.001	OPERATING SUPPLIES				276.94	
101-265-752.000	OFFICE SUPPLIES & POSTAGE				351.49	
101-101-915.000	MEMBERSHIP DUES				230.00	
101-257-915.000	MEMBERSHIP DUES				102.50	
101-265-754.000	MAINTENANCE SUPPLIES				98.15	
					<hr/>	
					1,267.16	1,267.16
16729	01/23/2023	ACH	LOUIES TOWING- VEHICLE MAINT	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					50.00
207-000-932.000	CAR REPAIR MAINTENANCE				50.00	
					<hr/>	
					50.00	50.00
16730	01/24/2023	ACH	GENESEE COUNTY ROA COMM - DITCH MOWING	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					4,528.39
101-443-988.002	ROAD MAINTENANCE-DITCHING				4,528.39	
					<hr/>	
					4,528.39	4,528.39
					<hr/>	
					139,967.08	139,967.08

Total: 139,967.08 139,967.08

02/01/2023 02:23 PM

Check Register Report For Charter Township Of Flushing
For Check Dates 01/01/2023 to 01/31/2023

Check Date	Bank	Check Number	Name	Check Gross
01/04/2023	GEN 2	340188	< Check added as Void >	0.00
01/04/2023	GEN 2	340189	< Check added as Void >	0.00
01/04/2023	GEN 2	340190	TEAMSTERS LOCAL 214	389.00
01/04/2023	GEN 2	340191	POLICE OFFICERS LABOR COUNCIL	452.25
Totals:				841.25
		Number of Checks:	004	
Total Physical Checks:				4
Total Check Stubs:				

02/01/2023 02:24 PM

Check Register Report For Charter Township Of Flushing
For Check Dates 01/01/2023 to 01/31/2023

Check Date	Bank	Check Number	Name	Check Gross
01/18/2023	GEN 2	EFT1526	JON HANCOCK	1,267.60
01/18/2023	GEN 2	EFT1527	HEALTH CARE SAVINGS	999.79
01/18/2023	GEN 2	EFT1528	FEDERAL TAX DEPOSIT	10,747.02
01/18/2023	GEN 2	EFT1529	MERS DC PAYMENT	4,527.52
01/18/2023	GEN 2	EFT1530	MERS DC TEAMSTER	758.48
01/18/2023	GEN 2	EFT1531	MICHIGAN DEPT OF TREASURY	3,646.69
01/12/2023	GEN 2	EFT1525	COLONIAL LIFE	422.94
01/10/2023	GEN 2	EFT1522	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	27,247.97
01/04/2023	GEN 2	EFT1523	JON HANCOCK	1,152.04
01/04/2023	GEN 2	EFT1524	FEDERAL TAX DEPOSIT	10,616.19
Totals:				61,386.24
		Number of Checks:	010	
Total Physical Checks:				10
Total Check Stubs:				

Direct Deposit Jan

Totals:				96,488.83
		Number of Checks:	055	
Total Physical Checks:				55
Total Check Stubs:				

GROSS

DD

66,487.57

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/05/2023	GEN	340192	DR JEFFREY T STRALEY DDS	DENTAL SERVICES	677-000-801.000	110.00
01/05/2023	GEN	340193	DR LARRY BUSH DDS	DENTAL SERVICES	677-000-801.000	302.00
01/05/2023	GEN	340194	JOHN ELIAS	HALL DEPOSIT REFUND- ELIAS	101-000-202.003	100.00
01/05/2023	GEN	340195	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		340195		CLEANING SERVICES	101-267-930.000	50.00
		340195		CLEANING SERVICES	207-000-930.000	100.00
						<u>300.00</u>
01/05/2023	GEN	340196	LEON BUNING	ELECTRICAL INSPECTIONS	249-000-801.000	1,800.00
01/05/2023	GEN	340197	MARK ST JOHN	COLDWATER PRIVATE DR -GRAD/PLOW	101-000-045.000	280.00
01/05/2023	GEN	340198	MARYBETH THERING	HALL DEPOSIT REFUND- THERING	101-000-202.003	100.00
01/05/2023	GEN	340199	MCKONE LAW FIRM, PLLC	NOV LEGAL EXPENSES	101-101-826.000	700.00
		340199		NOV LEGAL EXPENSES	207-000-826.000	1,958.34
						<u>2,658.34</u>
01/05/2023	GEN	340200	MERLE E WEST II	PLUMBING/MECHANICAL INSPECTIONS	249-000-801.000	4,620.00
01/05/2023	GEN	340201	TRI-COUNTY ASSESSOR'S ASSOC	ANNUAL DUES	101-257-915.000	10.00
01/12/2023	GEN	340202	DR JAMES CANTWIL, DDS	DENTAL SERVICES	677-000-801.000	197.00
01/12/2023	GEN	340203	GENESEEE CNTY METRO ALLIANCE	ANNUAL DUEWS 2023	101-101-915.000	150.00
01/12/2023	GEN	340204	H2A ARCHITECTS, INC	TWP HALL ASSESSMENT PTD 3,866	301-000-801.000	3,416.50
01/12/2023	GEN	340205	TERRY PECK	REIMBURSE MILEAGE	101-253-861.000	167.50
01/19/2023	GEN	340206	ASHLEY JOHNSON	HALL DEPOSIT REFUND- JOHNSON	101-000-202.003	100.00
01/19/2023	GEN	340207	KIM FRACALLOSSI	UNIFORM ALLOWANCE	207-000-767.000	250.00
01/19/2023	GEN	340208	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		340208		CLEANING SERVICES	101-267-930.000	50.00
		340208		CLEANING SERVICES	207-000-930.000	100.00
						<u>300.00</u>
01/19/2023	GEN	340209	MCKONE LAW FIRM, PLLC	LEGAL SERVICES	101-101-826.000	672.50
		340209		LEGAL SERVICES	207-000-826.000	1,166.67

CHECK DISBURSEMENT REPORT FOR FLUSHING TOWNSHIP
 CHECK NUMBER 340188 - 340217

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2023	GEN	340210	DR LARRY BUSH DDS	DENTAL SERVICES	677-000-801.000	189.80
01/26/2023	GEN	340211	FLUSHING TOWNSHIP POLICE	REIMBURSE PETTY CASH	207-000-752.000	88.44
01/26/2023	GEN	340212	GENESEE COUNTY CHAPTER OF MTA	MEMBERSHIP DUES	101-101-915.000	321.03
01/26/2023	GEN	340213	JAMES K CANTWIL DDS	DENTAL SERVICES	677-000-801.000	467.40
01/26/2023	GEN	340214	MARY PARKS	HALL DEPOSIT REFUND- PARKS	101-000-202.003	100.00
01/26/2023	GEN	340215	MICHIGAN MUNICIPAL RISK MGT AUTH	LIABILITY INSURANCE	101-000-123.000	80,579.00
		340215		LIABILITY INSURANCE	101-101-935.000	7,325.00
		340215		LIABILITY INSURANCE	207-000-123.000	10,428.00
		340215		LIABILITY INSURANCE	207-000-935.000	948.00
		340215		LIABILITY INSURANCE	208-000-123.000	948.00
		340215		LIABILITY INSURANCE	208-000-935.000	86.00
		340215		LIABILITY INSURANCE	226-000-123.000	1,896.00
		340215		LIABILITY INSURANCE	226-000-935.000	172.00
		340215		LIABILITY INSURANCE	249-000-123.000	948.00
		340215		LIABILITY INSURANCE	249-000-935.000	86.00
TOTAL - ALL FUNDS						103,416.00
TOTAL OF 24 CHECKS						121,283.18

--- GL TOTALS ---

101-000-045.000	A/R COLDWATER ROAD EXTENSION	280.00
101-000-123.000	PREPAID EXPENSES	80,579.00
101-000-202.003	HALL DEPOSITS PAYABLE	400.00
101-101-826.000	LEGAL FEES	1,372.50
101-101-915.000	MEMBERSHIP DUES	471.03
101-101-935.000	INSURANCE & BONDS	7,325.00
101-253-861.000	MILEAGE	167.50
101-257-915.000	MEMBERSHIP DUES	10.00
101-265-930.000	BUILDING MAINTENANCE	300.00
101-267-930.000	BUILDING MAINTENANCE	100.00
207-000-123.000	PREPAID EXPENSES	10,428.00
207-000-752.000	OFFICE SUPPLIES & POSTAGE	88.44
207-000-767.000	UNIFORMS	250.00
207-000-826.000	LEGAL FEES	3,125.01
207-000-930.000	BUILDING MAINTENANCE	200.00
207-000-935.000	INSURANCE & BONDS	948.00
208-000-123.000	PREPAID EXPENSES	948.00

User: KARLA
DB: Flushing
CHECK NUMBER 340188 - 340217

Check Date	Bank	Check #	Payee	Description	GL #	Amount
208-000-935.000			INSURANCE & BONDS			86.00
226-000-123.000			PREPAID EXPENSES			1,896.00
226-000-935.000			INSURANCE & BONDS			172.00
249-000-123.000			PREPAID EXPENSES			948.00
249-000-801.000			CONTRACTUAL SERVICES			6,420.00
249-000-935.000			INSURANCE & BONDS			86.00
301-000-801.000			CONTRACTUAL SERVICES			3,416.50
677-000-801.000			CONTRACTUAL SERVICES			1,266.20
			TOTAL			121,283.18

Michigan State University Extension
Citizen Planner Program

awards this

Citizen Planner Certificate

to

Chris Eyzio

in recognition of successful completion of
Citizen Planner Online

Brad Neumann

Brad Neumann, AICP
Senior Extension Educator
Government & Community Vitality

MICHIGAN STATE
UNIVERSITY | **Extension**

Tuesday, January 17, 2023

2022 LIFT ASSIST - NON MEDICAL

Row Labels	POLICE WENT	%POLICE	FIRE WENT	%FIRE	EMS WENT	%EMS	NOT DISP	%NONE	TOTAL
Argentine Township	1	6.7%	15	100.0%				0.0%	15
Atlas Township	2	100.0%						0.0%	2
Burton City	26	78.8%	4	12.1%		4	12.1%		33
Clayton Township	2	9.1%	21	95.5%		1	4.5%		22
Clio City	4	100.0%					0.0%		4
Davidson City	4	100.0%					0.0%		4
Davidson Township	14	93.3%				1	6.7%		15
Fenton Township	7	16.3%	38	88.4%		3	7.0%		43
Flint City			387	97.2%	1	0.3%	11	2.8%	398
Flint Township	5	3.6%	136	99.3%	3	2.2%	1	0.7%	137
Flushing City	12	92.3%					1	7.7%	13
Flushing Township	6	85.7%					1	14.3%	7
Forest Township			13	100.0%				0.0%	13
Gaines Township			12	100.0%				0.0%	12
Genesee Township	8	7.0%	114	99.1%			1	0.9%	115
Goodrich Village	4	100.0%						0.0%	4
Grand Blanc City	15	93.8%	1	6.3%			1	6.3%	16
Grand Blanc Township	32	94.1%	2	5.9%	1	2.9%	1	2.9%	34
Linden City	3	15.8%	19	100.0%				0.0%	19
Montrose City	2	22.2%	9	100.0%	1	11.1%		0.0%	9
Montrose Township	4	22.2%	18	100.0%				0.0%	18
Mt. Morris City	1	6.7%	15	100.0%				0.0%	15
Mt. Morris Township	10	35.7%	16	57.1%	16	57.1%	3	10.7%	28
Mundy Township	17	77.3%	4	18.2%	1	4.5%	2	9.1%	22
Otisville			3	100.0%				0.0%	3
Richfield Township	4	100.0%						0.0%	4
Swartz Creek City	3	5.5%	54	98.2%	2	3.6%	1	1.8%	55
Thetford Township	2	28.6%	2	28.6%			3	42.9%	7
Vienna Township	21	84.0%					4	16.0%	25
(blank)		0.0%	1	100.0%				0.0%	1
Grand Total	209		884		25		39		1093