

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD

FLUSHING, MICHIGAN 48433

BOARD OF TRUSTEES MINUTES

DATE: JANUARY 8, 2015

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

## ADMINISTRATION:

SUPERVISOR: Rian R. Birchmeier

CLERK: Julia A. Morford

TREASURER: Maryion T. Lee

## TRUSTEES:

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

## TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

- I. **MEETING CALLED TO ORDER** at 7:00 p.m. by **SUPERVISOR RIAN BIRCHMEIER** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. **ROLL CALL:** Rian R. Birchmeier, Julia A. Morford, Maryion T. Lee, Shirley D. Gage, Bonnie Jean Martinson, Scott R. Matzke, Scott P. Minaudo, and Attorney Steve Moulton  
**MEMBERS ABSENT:** None  
**OTHER INDIVIDUALS PRESENT:** Ten (10) other interested individuals

## ADOPTION OF THE AGENDA FOR JANUARY 8, 2015:

**TREASURER LEE MOVED**, supported by Clerk Morford, to approve the agenda.

## NO VOTE ON THE MOTION

**SUPERVISOR BIRCHMEIER MOVED**, supported by Trustee Minaudo to have Treasurer Lee speak to item K under new business, move item E under new business to Item VI. Reports, move approval of minutes to Item M under new business and have Trustee Matzke and Attorney Moulton speak to Item C under old business.

## ACTION ON THE MOTION

### ROLL CALL VOTE:

**MOTION CARRIED UNANIMOUSLY**

**III. 7:12 P.M. – OPEN FOR PUBLIC COMMENTS**

One individual gave comments

**7:13 P.M. – CLOSED FOR PUBLIC COMMENTS**

**IV. UNFINISHED BUSINESS**

**A. PUBLIC HEARING – Proposed Budget for Fiscal Year 2015-2016**

Clerk Morford opened the Public Hearing for the proposed budget fiscal year 2015-2016 at 7:14 p.m.

Joe Wisniewski of 8329 Apple Blossom Lane gave comments. There was a question as to if and when the notice for the public hearing for the budget had been posted. Clerk Morford stated the notice had been posted on the web site and the Flint Journal. She then read the formal notice into the record as stated below:

“The Charter Township of Flushing Board of Trustees will hold a Public Hearing on the Proposed Budget for fiscal year 2015-2016 at the Flushing Township Hall, 6524 N. Seymour Road, Flushing, Michigan 48433 on Thursday, January 8, 2015 at 7:00 p.m. **\*THE PROPERTY TAX MILLAGE RATE APPROVED SEPTEMBER 11, 2014, TO BE LEVIED, WILL SUPPORT, IN PART, THE PROPOSED BUDGET.** A copy of the Proposed Budget 2015-2016 will be available for public inspection at the above location during normal business hours.

This notice complies with state statutes MCL 141.412 and MCL 211.24e.

Charter Township of Flushing  
Board of Trustees”

Clerk Morford closed the public hearing for the proposed budget fiscal year 2015-2016 at 7:34 p.m.

**TREASURER LEE MOVED**, supported by Trustee Gage that the Township Board of Flushing Charter Township (the “Board”) seeks to adopt a resolution, which shall be known as the “2015-16 General Appropriations Act,” which authorizes the Township to levy and collect taxes and authorize the spending of the money collected in the manner set forth below and in the approved budget document with the proposed changes in line items: Contractual Services on page 2 increased to \$10,000 from \$5,000 and Page 6 Road Maintenance decreased to \$135,000 by eliminating Dillon Road at \$45,000 and Stanley Road at \$67,000 leaving Frances Road at \$40,000, Potter Road at \$60,000, Coldwater Road at \$6,000 and Carpenter at \$2,000. This includes a 25% contingency. Attorney Moulton clarified the motion stating Road Maintenance Line Item would go from \$275,000 to \$135,000.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Morford, Lee, Gage and Matzke

**NAYS:** Minaudo, Birchmeier and Martinson

**MOTION CARRIED**

**TREASURER LEE MOVED**, supported by Clerk Morford to reduce the Ditching Maintenance line item from \$120,000 to \$20,000.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Gage, Lee, Matzke and Morford

**NAYS:** Martinson, Birchmeier and Minaudo

**MOTION CARRIED**

**TREASURER LEE MOVED**, supported by Clerk Morford to increase under Township Board, the contractual services and promotions line item to \$10,000 from \$5,000.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Gage, Lee, Morford and Matzke

**NAYS:** Martinson, Minaudo and Birchmeier

**MOTION CARRIED**

**TREASURER LEE MOVED**, supported by Clerk Morford to approve the 2015-2016 budget by passing the following resolution which was read into the record by Attorney Moulton:

**CHARTER TOWNSHIP OF FLUSHING  
BUDGET RESOLUTION FOR FISCAL YEAR 2015-2016**

At a regular meeting of the Township Board of Flushing Charter Township, Genesee County, Michigan ("Township"), held at 6524 N. Seymour Road, Flushing, Michigan 48433, on the 8th day of January, 2015, at 7:00 p.m., Eastern Standard Time.

**PRESENT:** Birchmeier, Lee, Morford, Gage, Matzke, Martinson & Minaudo.

**ABSENT:** None

The following resolution was offered by Lee and supported by Morford:

**WHEREAS**, the Charter Township Act, MCL 42.1 *et seq*, as amended, requires the Township to prepare a detailed budget for the upcoming fiscal year; and

**WHEREAS**, the Uniform Budgeting and Accounting Act, MCL 141.421 *et seq*, as amended, which is applicable to the Township, requires that the Township pass a general appropriations act setting forth certain information for the upcoming fiscal year; and

**WHEREAS**, the Township Board of Flushing Charter Township (the "Board") seeks to adopt a resolution, which shall be known as the "2015-16 General Appropriations Act," which authorizes the Township to levy and collect taxes and authorize the spending of the money collected in the manner set forth below and in the approved budget document.

**THEREFORE, BE IT RESOLVED** by the Township Board of Flushing Charter Township, Genesee County, Michigan, as follows:

1. This resolution shall be known as the "Flushing Township 2015-16 General Appropriations Act."

2. The Treasurer as the Board designated Budget Administrator shall perform the duties enumerated in MCL 141.412 & 413.

3. The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in MCL 141.412 & 413.

4. Pursuant to the Uniform Budgeting and Accounting Act, MCL 141.412 & 413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on December 28, 2014, and a public hearing on the proposed budget was held on January 8, 2015.

5. The Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll at an allocated millage of .5 mills for Township operations along with voter authorized millage of 3.4114 for police purposes.

6. The Board adopts the 2015-16 fiscal year budget for the various funds by Department. The Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Department.

7. Pursuant to MCL 41.75, as amended, all claims (bills) against the Township shall be approved by the Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Board to avoid late penalties, service charges and interest, and payroll in accordance with the approved salaries and wages adopted in this appropriations act. The Board shall receive a list of claims (bills) paid prior to approval so that they may be approved at the next Board meeting.

8. Estimated total revenues and expenditures for the various funds of the Township are:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General	1,292,900	1,342,299
Police	976,250	915,700
Drug Enforcement	35	5
Trash	460,000	452,400

**GENERAL FUND**

<b>REVENUE</b>	
Taxes	225,100
Licenses and Permits	4,800
State Shared Revenue	758,300
Interest and Rentals	282,100
Other Revenue	22,600
Total Revenue and Other Sources	1,292,900
<b>EXPENDITURES</b>	
103 Township Board	239,052
175 Supervisor's Office	46,150

215 Clerk	51,750
201 Accounting	98,470
209 Assessing	127,327
215 Elections	20,000
253 Treasurer	116,950
265 Township Hall	67,200
270 Hall Rental Expenses	2,800
299 Public Service	432,500
218 Clerical-Water Dept	60,850
223 Zoning/Ordinance	900
670 Park	58,350
677 Dental	16,000
678 Vision	4,000
Total Expenditures and Other Uses	1,342,299
Net Revenues Under Expenditures	-49,399
Est Beginning Fund Balance	1,090,557
Ending Fund Balance	1,041,158

**POLICE FUND**

<b>REVENUE</b>	976,250
<b>EXPENDITURES</b>	915,700
Net Revenues Over Expenditures	60,550
Est Beginning Fund Balance	262,301
Ending Fund Balance	322,851

**SOLID WASTE FUND**

<b>REVENUE</b>	460,000
<b>EXPENDITURES</b>	452,400
Net Revenues Over Expenditures	7,600
Est Beginning Fund Balance	63,027

Ending Fund Balance	70,627
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9. The Township Clerk shall provide the Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year-to-date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

10. Whenever it appears to the Budget Administrator or the Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Treasurer shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

11. Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

Yeas: Morford, Matzke, Gage & Lee.

Nays: Birchmeier, Minaudo & Martinson.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN )  
COUNTY OF GENESEE ) ss

I, the undersigned, the duly qualified and acting clerk for the Charter Township of Flushing, Genesee County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 8th day of January, 2015, and further certify that the above Resolution was adopted at said meeting.

Julia A. Morford, Township Clerk

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**AYES:** Morford, Matzke, Gage and Lee  
**NAYS:** Birchmeier, Minaudo and Martinson  
**MOTION CARRIED**

**B. Tax Reverted Property Disposition**

**TREASURER LEE MOVED**, supported by Trustee Gage, that the Flushing Township Board approve a Resolution rejecting the following properties: Parcel No. 08-06-300-026 (12416 W.

Mt. Morris Road) and Parcel No. 08-36-676-237 (7042 Kingsway); and in addition Flushing Township Board accepts Parcel No. 08-04-200-058 (vacant land located on N. Seymour Road)

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

**TREASURER LEE MOVED**, supported by Trustee Gage that the Flushing Township Board approve the sale of Parcel No. 08-04-200-058 (vacant land located on N. Seymour, Flushing MI) to Dennis and Jean Flader for a cash amount of \$5,500. The agreement was prepared by Attorney Moulton.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

**C. Motion to rescind a motion that was made at the December 11, 2014 Board of Trustees Meeting which stated:**

**“TRUSTEE MARTINSON MOVED**, supported by Trustee Minaudo to ask, recommend, and suggest, that Clerk Morford meet the guidelines of the Open Meetings Act regarding the proper posting of our Board minutes, the minutes of the Planning Commission and the minutes of any other commission or committee that is regulated by the Open Meetings Act and that she answer any requests for FOIA information without hesitation, providing information to the person making a request that conforms to FOIA regulations; if the Clerk refuses, any lawsuit against the township shall be paid by her and NOT the township.”

**TRUSTEE MATZKE MOVED**, supported by Treasurer Lee to rescind the motion from the December 11, 2014 Board of Trustees Meeting which read, “Trustee Martinson moved, supported by Trustee Minaudo to ask, recommend, and suggest, that Clerk Morford meet the guidelines of the Open Meetings Act regarding the proper posting of our Board minutes, the minutes of the Planning Commission and the minutes of any other commission or committee that is regulated by the Open Meetings Act and that she answer any requests for FOIA information without hesitation, providing information to the person making a request that conforms to FOIA regulations; if the Clerk refuses, any lawsuits against the township shall be paid by her and NOT the township.”

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

**D. Motion to Reconsider the Web Site Committee**

**TREASURER LEE MOVED**, supported by Trustee Gage, to eliminate the Web Site Committee.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Gage, Morford, Lee and Matzke

**NAYS:** Birchmeier, Minaudo and Martinson

**MOTION CARRIED**

**V. NEW BUSINESS:**

**A. Motion to approve a Resolution Pursuant to MCL 41.724(1) to Tentatively Create a *Special Assessment District to Repair and Repave the Roads in Krystal Creek Subdivision.***

**TRUSTEE MINAUDO MOVED**, supported by Treasurer Lee to approve the following resolution:

WHEREAS, the Township received a petition signed by the record owners of more than 50% of the parcels in Krystal Creek subdivision requesting the Township create a special assessment district to equally allocate among the Krystal Creek properties the cost to repair and repave the subdivision roads in Krystal Creek; and,

WHEREAS, the Township has received from the Genesee County Road Commission an estimate (Attached as Exhibit 1) of the total cost for the repair and repaving at \$346,250, comprised of \$69,250 in engineering and inspection costs to be paid by the Road Commission, and approximately \$277,000 to be paid by the Krystal Creek property owners by means of special assessment; and,

WHEREAS, the Township Board of Trustees has determined the repairs and repaving are both necessary and reasonable under the circumstances;

IT IS HEREBY RESOLVED that:

- (1) The Charter Township of Flushing, tentatively and subject to the further requirements of the MCL41.721, et seq., hereby declares its intention to proceed with the repairs and repaving to the roads in the Krystal Creek subdivision in accordance with the estimate prepared by the Genesee County Road Commission to be paid by special assessment against the benefit of properties; and,
- (2) A special assessment district is tentatively designated as the Krystal Creek Road Repair Special Assessment District, comprised of the 72 parcels identified on the Assessment Roll and Map attached as Exhibits 2 and 3, with the total cost o repair and repaving, currently estimated at \$277,000, together with any other additional costs reasonably necessary to the creation and administration of the special assessment district to be allocated equally among all properties comprising the special assessment district



- (3) The Charter Township of Flushing shall proceed to schedule and notice public hearing in accordance with MCL 41.724 and MCL 41.724a, and such further hearings or actions required to designate the special assessment district.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

At Clerk Morford's suggestion, the Board of Trustees agreed to discuss Item C. Eagle Scout Project under New Business before Item B.

- B. Rescind Approval of Newly Revised Flushing Township Payroll Sheet for Part-Time Maintenance Person**

**TREASURER LEE MOVED**, supported by Trustee Gage to rescind approval of newly revised Flushing Township payroll sheet for part-time maintenance person.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**AYES:** Gage, Lee, Minaudo, Matzke and Morford  
**NAYS:** Martinson and Birchmeier  
**MOTION CARRIED**

- C. Motion to Endorse Gage Jenkins and Brandon Kenworthy of Troop 42, for their individual Eagle Scout Projects, which are identical display cases that will be installed in the Township Entry Way**

**TREASURER LEE MOVED**, supported by Trustee Gage to endorse Gage Jenkins and Brandon Kenworthy of Troop 42, for their individual *Eagle Scout Projects*, which are identical display cases that will be installed in the Township Entry Way.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

- D. Approval to Purchase Fire Hydrant Markers**

**SUPERVISOR BIRCHMEIER MOVED**, supported by Clerk Morford to approve the purchase of 500 Flexi-flag Fire Hydrant Markers from Pollardwater in the amount of \$7,385.55 from the water fund.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

**E. Approval of Amended/Revised Basic Disaster Plan for 2015**

**SUPERVISOR BIRCHMEIER MOVED**, supported by Trustee Martinson to approve the amended Basic Disaster Plan for the township for 2015.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

**F. Review of the Election Commission and Website Committee**

**G. Motion to Approve the Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2015**

**CLERK MORFORD MOVED**, supported by Treasurer Lee to approve the Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2015.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

**H. Approval of 2015 Training Workshops for Planning and Zoning Officials**

**SUPERVISOR BIRCHMEIER MOVED**, supported by Trustee Minaudo to allow all Planning and Zoning officials to attend the 2015 Training Workshops along with any Board official that wishes to attend. Trustee Minaudo wanted included in the motion the usual language regarding leaving early or signing up and not attending, that the individual would be responsible for payment.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**AYES:** Gage, Lee, Morford, Matzke, Minaudo and Birchmeier  
Trustee Martinson was not in attendance for this vote  
**MOTION CARRIED**

**I. Approval of 2015 Board of Review Training Workshop**

**SUPERVISOR BIRCHMEIER MOVED**, supported by Trustee Minaudo to allow all Board of Review officials to attend the 2015 Training Workshops along with any Board official that wishes to attend.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

**J. Motion to Approve the Direction as to Publishing of the Minutes, etc.**

**CLERK MORFORD MOVED**, supported by Trustee Gage to table the above item in regards to publishing of the minutes.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Martinson, Gage, Lee, Morford, Minaudo and Matzke

**NAYS:** Birchmeier

**MOTION CARRIED**

**K. Motion to approve the *Water Rate Increase from the Genesee County Drain Commissioner's Office***

**TREASURER LEE MOVED**, supported by Clerk Morford to approve a rate increase of an additional \$.30 per 100 cubic feet on the commodity charge of water. The new commodity charge for water will be effective March 2, 2015 and will be 5.18 per 100 cubic feet.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Minaudo, Matzke, Martinson, Lee and Morford

**NAYS:** Gage and Birchmeier

**MOTION CARRIED**

**L. Establishment of *Communications Committee***

**TREASURER LEE MOVED**, supported by Trustee Gage to establish a communication committee which will be a standing committee performing as an advisory and working committee to assist the Board in building a transparent and productive communication process with the residents of Flushing Township, that would include the Web Site but it would include other means of communication as well. After discussion by the Board, Treasurer Lee stated the names of the proposed members of the committee as: Lauri Elbing, Jona M. Kean, Jodi Wright, Deputy Clerk Wilson, Clerk Morford and Treasurer Lee.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Lee, Matzke, Gage and Morford

**NAYS:** Martinson, Birchmeier and Minaudo

**MOTION CARRIED**

**M. Approval of December 11, 2014 Board of Trustee Meeting Minutes**

**TRUSTEE MARTINSON MOVED**, to adopt the minutes from December 11, 2014.

**TRUSTEE MARTINSON withdrew her motion.**

**TRUSTEE MARTINSON MOVED**, supported by Supervisor Birchmeier to approve the minutes of the meeting that she corrected, going page by page.

**CORRECTIONS:**

Page 1 under motion to adopt agenda, it should have read Trustee Matzke made the motion not Trustee Minaudo.

Page 1 under motion to remove Item I from the agenda it should have read supported by Trustee Gage not Treasurer Lee.

Page 2 under motion to adopt agenda as amended should have read supported by Clerk Morford not Trustee Morford.

Page 3 under Unfinished Business, A. B. C. should have been used instead of 1.2.3. Also under C. it should have read ensued instead of ensured.

Page 4 under motion to approve contract with Mid-Michigan Manufacturing it should have read supported by Trustee Minaudo, not Clerk Morford.

Page 4 & 5 under action on the motion NAYES was misspelled and should be changed to NAYS. Also under D. the motion should have read TRUSTEE MARTINSON MOVED, to have Meeting Information available for all members of all commissions and committees and that, if applicable, Open Meetings Act guidelines will be followed with no exceptions. The chair of each commission or committee, realizing that four Board Members could be present, shall be responsible for notifying the Clerk so that the meeting can be posted, minutes can be taken, etc. whatever is necessary to conform to the Open Meetings Act. Also under the AYES: vote of that motion it should read AYES: Lee, Gage, Martinson, Birchmeier and Minaudo. Also under Item E. the NAYS: should have read Gage, Lee and Morford.

Page 6 under a motion by Clerk Morford, it should have read Supervisor, not Supervisory

Page 7 under Item K. the paragraph starting Trustee Minaudo suggested.....should be eliminated. After the motion to return to the regular meeting, there should have been a motion inserted to read:

“TRUSTEE MINAUDO MOVED, supported by Supervisor Birchmeier, at this time, my motion, since it’s almost a year before the teamsters’ contract expires, is to wait until June 15, 2015 to reopen the whole teamsters’ union contract with the township – three months earlier than required.”

**MOTION CARRIED UNANIMOUSLY**  
**ACTION ON THE MOTION**

**ACTION ON THE MOTION** for approval of the above listed corrections to the minutes.

**ROLL CALL VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**N. PAYMENT OF BILLS**

**TRUSTEE MINAUDO MOVE**, supported by Clerk Morford to pay the bills.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**O. CLOSED SESSION**

**TRUSTEE GAGE MOVED**, supported by Clerk Morford to go into a Closed Session of the Flushing Township Board at 12:00 midnight to consider insurance coverage for the Township. This allows the Township Board to go into closed session according to Subsection C of Chapter 8 of the Open Meetings Act.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**TRUSTEE MINAUDO MOVED**, supported by Supervisor Birchmeier to return to the regular Flushing Township Board Meeting at 12:22 am.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**TRUSTEE MINAUDO MOVED**, supported by Morford, to contract with HCC as its insurance carrier pursuant to the proposal that we received through Burnham and Flowers, their agent, effective January 21, 2015 at the rate quoted.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**VI. REPORTS WERE GIVEN BY:**

1. Flushing Township Police Department – Chief Fairchild
2. Flushing Fire Department – Supervisor Birchmeier
3. Michigan Township Association – Supervisor Birchmeier
4. Flushing Area Senior Center – Clerk Morford
5. Financial Report – Treasurer Lee

6. Election Commission – Clerk Morford

**VII. COMMITTEE REPORTS GIVEN BY:**

1. Roads, Bridges, and Ditches – Supervisor Birchmeier
2. Sewer and Water – Supervisor Birchmeier
3. Township Emergency Manager – Supervisor Birchmeier
4. Planning Commission – Supervisor Birchmeier
5. Policy and Procedures Committee – Clerk Morford
6. Minute Policy Committee

**VIII. PUBLIC COMMENTS:**

**12:40 am – OPEN FOR PUBLIC COMMENTS:**

One (1) individual gave comments

**12:45 am – CLOSED FOR PUBLIC COMMENTS**

**IX. BOARD COMMENTS:**

Board Comments were given by: Trustee Minaudo, Trustee Martinson, Trustee Gage, Treasurer Lee, and Clerk Morford

**X. THE NEXT REGULAR SCHEDULED BOARD OF TRUSTEES MEETING WILL BE THURSDAY, FEBRUARY 12, 2015**

**XI. ADJOURNMENT:** Supervisor Birchmeier adjourned the meeting at 12:55 am

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JOYCE A. WILSON, Deputy Clerk for Julia A. Morford, Clerk

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RIAN R. BIRCHMEIER, Supervisor

APPROVED DATE \_\_\_\_\_

01/08/2015 Regular Min