

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES

DATE: DECEMBER 8, 2022

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX: 810-659-4212

WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES:

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC

6258 W. Pierson Road

Flushing, MI 48433

810-410-4204

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Thorsby, Peck, Westenbarger, Bain, Minarik and Meinburg. Attorney John Ryan was also present representing Attorney Matt McKone's office.

MEMBERS ABSENT: Willette

OTHER INDIVIDUALS PRESENT: Twenty-one (21)

APPROVAL OF AGENDA FOR DECEMBER 8, 2022

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve the agenda for December 8, 2022.

THE MOTION CARRIED.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF NOVEMBER 17, 2022

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the minutes of the November 17, 2022 Board Meeting.

THE MOTION CARRIED.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Minarik, Westenbarger, Thorsby, Bain, Peck, and Meinburg

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

III. PUBLIC COMMENTS:

OPEN FOR PUBLIC COMMENTS: 7:03 P.M.

No comments were made.

CLOSED FOR PUBLIC COMMENTS: 7:04 P.M.

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

1. Second Reading of amendment to Zoning Ordinance Article 18, Special Use Permits Article: 20-1804 Requirements for Permitted Special Land Uses (OO) Commercial Solar Energy Collector System (b)(2) the total area of ground-mounted solar energy collections shall be included in calculations to determine lot coverage and shall not exceed a maximum lot coverage of 25 percent regardless of the residing zoning district.

Supervisor Thorsby commended the planning commission for all their hard work and said this document could be an example for other townships facing the same situation.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the Second Reading of amendment to Zoning Ordinance Article 18, Special Use Permits Article: 20-1804 Requirements for Permitted Special Land Uses (OO) Commercial Solar Energy Collector System (b)(2) the total area of ground-mounted solar energy collections shall be included in calculations to determine lot coverage and shall not exceed a maximum lot coverage of 25 percent regardless of the residing zoning district.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Minarik, Westenbarger, Peck, Meinburg and Bain

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

2. Motion to approve Resolution 22-11 A RESOLUTION FOR FLUSHING TOWNSHIP POVERTY TAX EXEMPTION GUIDELINES FOR ASSESSMENT/TAX YEAR 2023.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve Resolution 22-11 a Resolution for Flushing Township Poverty Tax Exemption Guidelines for Assessment/Tax Year 2023.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Bain, Minarik, Meinburg, Thorsby, Westenbarger, and Peck

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

3. Motion to approve budget amendments ending March 31, 2023.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the budget amendments ending March 31, 2023.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Westenbarger, Thorsby, Meinburg, Minarik, Peck, Bain

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

4. Motion to approve 2023 Flushing Township meeting dates.

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve 2023 Flushing Township meeting dates.

THE MOTION CARRIED.

5. Discussion to adjust wages for office substitute help and election office staff from \$15.00 per hour to \$18.00 per hour.

Supervisor Thorsby explained this item of business would be discussed further closer to budget discussions but he wanted the item to be brought to the boards attention before a motion needed to made. No action was taken.

6. Motion to approve Resolution 22-12 A RESOLUTION FOR A PARTIAL TERMINATION OF A FARMLAND DEVELOPMENT RIGHTS AGREEMENT WITH PRE-EXISTING STRUCTURE.

Trustee Minarik gave a brief explanation of reasoning for this resolution.

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve Resolution 22-12 A RESOLUTION FOR A PARTIAL TERMINATION OF A FARMLAND DEVELOPMENT RIGHTS AGREEMENT WITH PRE-EXISTING STRUCTURE.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Westenbarger, Minarik

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

7. First Reading of an amendment to the Zoning Ordinance to rezone Parcel No. 08-12-200-014, southwest corner of Elms and Mt. Morris Roads from C-2 General Commercial District to RU-2 Residential Urban Medium-Density District

Supervisor Thorsby explained that while the rezoning was recommended by the Planning Commission the owner of the parcel has asked that the board does not re-zone. Supervisor Thorsby withdrew the item of business from the agenda and no action was taken.

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
Monthly Code Enforcement Report
Fire Department Report

Supervisor Thorsby reported he has received the proposal from BS&A for making permits available online. This took almost a year from the beginning of this conversation for BS&A to respond with a proposal. Zoning Administrator, Chris Czyzio, gave an update on code enforcement and zoning issues in the township.

2. Clerk's Report – Clerk

Clerk Meinburg reported that she had just attended training where the new voting procedures were discussed. She volunteered to join a group of clerks that is being put

together to help guide legislation. Clerk Meinburg also thanked her Deputy Clerk, Mandy Hemingway, as this was her last meeting saying she will miss her cheerful support.

3. Treasurer's Report – Treasurer
Water Report
Financial Report November 2022

Treasurer Peck commented that leaf pickup this year may have been the best year they've ever had. Treasurer Peck gave a brief financial report and water report.

4. Flushing Township Police Department – Chief VanAlstine

Chief VanAlstine reported that he had been holding many interdepartmental meetings and he's proud of the team over the past two months. He reported they are hoping to have bodycams on all officers soon and that they are in discussions with drone camera vendors.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:38 P.M.

Three comments were made.

CLOSED FOR PUBLIC COMMENTS: 7:42 P.M.

VIII. BOARD COMMENTS:

Trustee Bain wished everyone a safe and blessed Christmas.

Trustee Westenbarger said the board would miss the Deputy Clerk.

IX. NEXT REGULAR MEETING: January 12, 2023

X. ADJOURNMENT

TRUSTEE WESTENBARGER MOVED, supported by ~~Supervisor Thorsby~~ **Trustee Minarik** to adjourn the meeting at 7:43 P.M.

THE MOTION CARRIED.


WENDY D. MEINBURG, Clerk


FREDERICK R. THORSBY, Supervisor

APPROVED DATE 1/12/23

RECORDING SECRETARY: Mandy Hemingway, Deputy Clerk
12/08/2022

